



MATATIELE
LOCAL MUNICIPALITY

**DRAFT 2019/2020
SERVICE
DELIVERY AND
BUDGET
IMPLEMENTATION
PLAN (SDBIP)**
2019/2020 SDBIP

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FOREWORD BY HIS WORSHIP THE MAYOR



Matatiele Local Municipality's 2019/19 Service Delivery and Budget Implementation Plan (SDBIP) marks the contract between the Matatiele Local municipality and the community of Matatiele. This contract (SDBIP), helps facilitate the process for holding management accountable for its performance.

It is a management, implementation and monitoring tool that will assist the mayor, councilors, municipal manager, senior managers and community.

The SDBIP will enable the Mayor and Executive Committee to monitor and evaluate the performance of the Municipal Manager, enable the Municipal Manager to monitor the performance of senior managers, and for the community to monitor the performance of the municipality. This enables the mayor and the municipal manager to be pro-active and take remedial steps in the event of poor performance in order to improve performance. This SDBIP aims to ensure that all managers are problem-solvers, who routinely look out for unanticipated risks and problems and resolve them as soon as possible.

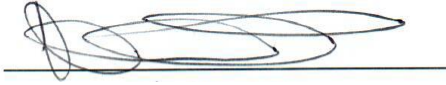
The SDBIP should therefore determine (and be consistent with) the performance agreements between the mayor and the municipal manager; and the municipal manager and managers reporting directly to the Municipal Manager and Middle Managers at the start of every financial year and approved by the mayor. A properly formulated SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the execution of the budget, performance of both senior and middle management and achievement of the strategic objectives set by council; including the outputs and deadlines for which they will be held responsible. The in-year monitoring is designed to identify major problems from an early stage, and aimed at ensuring that the Mayor and Municipal Manager are taking corrective steps when any unanticipated problems arise.

The SDBIP serves a critical role to focus both the administration and council on outputs by providing clarity of service delivery expectations, expenditure and revenue requirements, service delivery targets and performance indicators. It is the output and goals made public in the SDBIP that will be used to measure performance on a quarterly basis during the financial year. Note that such in-year monitoring is meant to be a light form of monitoring. The council should reserve its oversight role over performance at the end of the financial year, when the mayor tables the annual report of the municipality.

Municipal managers are encouraged to develop the SDBIP concept further so that it is meaningful and useful to managers. Many municipal managers will have some form of management plan and the challenge is to develop such management plans as a SDBIP.

Whilst the budget is approved yearly, service delivery and budget targets (revenue and expenditure per vote), it is imperative that in-year mechanisms are able to measure performance and progress on a continuous basis. Hence, the end-of-year targets must be based on quarterly and monthly targets, and the municipal manager must ensure that the budget is built around quarterly and monthly information. Being a start-of-year planning and target tool, the SDBIP gives meaning to both in-year reporting in terms of section 71 (monthly reporting), section 72 (mid-year report) and Section 121 (end-of-year annual reports).

Therefore, the Mayor Approves the REVISED SDBIP in terms of Section 53 (1) (c) (ii) of
Local Government: Municipal Finance Management Act 56 of 2003

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke, positioned above a solid horizontal line.

CLLR. M.M. MBEDLA
HIS WORSHIP THE MAYOR

28 March 2019

DATE

1. INTRODUCTION

1.1 Vision & Mission

The development strategy for Matatiele Local Municipality seeks to contribute to the attainment of the Provincial and National development imperatives as outlined in the relevant policy documents. The municipality's development vision is as follows:

“Where nature, agriculture, tourism are investments of choice”

Matatiele Local Municipality's mission is:

“To create awareness on nature conservation

To promote and support agricultural activities

To promote and market Local Tourism organizations and Small, Medium and Micro Enterprises

To create an environment conducive for investment”

1.2 Legislative Mandates

The Municipal Finance Management Act (MFMA) of 2003 requires that municipalities prepare a Service Delivery and Budget Implementation Plan (SDBIP) as a strategic financial management tool to ensure that budgetary decisions that are adopted by municipalities for the financial year are aligned with their Integrated Development Plan.

Section 69(3) (a) of the Municipal Finance Management Act, Act 56 of 2003 (MFMA) requires the Accounting Officer to submit a draft Service Delivery and Budget Implementation Plan (SDBIP) to the Mayor:

- (i) no later than 14 days after the approval of the Budget and
- (ii) drafts of the performance agreements as required in terms of Section 57 (1) (b) of the Municipal Systems Act, Act 32 of 2000.
- (iii) The Mayor must subsequently approve the SDBIP no later than 28 days after the approval of the Budget in accordance with section 53(1)(c)(ii) of the MFMA.

Section 1 of the MFMA defines the SDBIP as:

a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality's delivery of services and the execution of its annual budget and which must include the following:

- (a) Projections for each month
 - (i) Revenue to be collected by source; and
 - (ii) Operational and capital expenditure by vote
- (b) Service Delivery targets and performance indicators for each quarter; and
- (c) Any other matters that may be prescribed,

and includes any revisions of such plan by the mayor in terms of section 54 (1)(c).

This Plan is therefore largely a one year detailed implementation plan which gives effect to the IDP and Budget of the Municipality.

It is a contract between the administration, Council and community expressing the goals and objectives set by Council as quantifiable outcomes that can be implemented by the administration over the next twelve months. This provides the basis of measuring the performance in service delivery against end year targets and implementing budget.

2. WARD INFORMATION

Matatiele is one of four local municipalities within the Alfred Nzo District, and is located on the northern part of the Eastern Cape. Matatiele has three towns, namely: Matatiele, Cedarville and Maluti. Matatiele consists of the following 26 wards:

Population of Matatiele per Ward and the Number of Households:

Wards	Population size per ward	Number of households in a ward
<i>1</i>	6434	1330
<i>2</i>	13574	3069
<i>3</i>	7811	1880
<i>4</i>	8324	2006
<i>5</i>	8474	2037
<i>6</i>	7399	1968
<i>7</i>	7611	1684
<i>8</i>	9747	1207
<i>9</i>	6605	1659
<i>10</i>	8864	2155
<i>11</i>	11421	2815
<i>12</i>	6626	1643
<i>13</i>	8241	1672
<i>14</i>	6586	1678
<i>15</i>	6715	1855
<i>16</i>	6405	1652
<i>17</i>	8509	2200
<i>18</i>	7253	1921
<i>19</i>	4124	1378
<i>20</i>	11816	3548
<i>21</i>	7142	1625
<i>22</i>	6288	1752
<i>23</i>	6344	1553
<i>24</i>	5570	1 378
<i>25</i>	7067	1 659
<i>26</i>	8894	2 202
TOTAL	203843	4927

3. MONTHLY PROJECTIONS OF REVENUE TO BE COLLECTED BY SOURCE

EC441 Matatiele - Supporting Table SA25 Budgeted monthly revenue and expenditure

Description	Ref	Budget Year 2019/19												Medium Term Revenue and Expenditure Framework		
R thousand		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2019/19	Budget Year +1 2019/20	Budget Year +2 2020/21
Revenue By Source	-															
Property rates		2,968	2,968	2,968	2,968	2,968	2,968	2,968	2,968	2,968	2,968	2,968	2,968	35,612	37,393	39,263
Service charges - electricity revenue		4,330	4,330	4,330	4,330	4,330	4,330	4,330	4,330	4,330	4,330	4,330	4,330	51,957	54,554	57,282
Service charges - water revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		822	822	822	822	822	822	822	822	822	822	822	822	9,860	10,353	10,870
Service charges - other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		142	142	142	142	142	142	142	142	142	142	142	142	1,700	1,785	1,874
Interest earned - external investments		742	742	742	742	742	742	742	742	742	742	742	742	8,901	9,346	9,813
Interest earned - outstanding debtors		497	497	497	497	497	497	497	497	497	497	497	497	5,967	6,265	6,578
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		194	194	194	194	194	194	194	194	194	194	194	194	2,331	2,447	2,569
Licences and permits		321	321	321	321	321	321	321	321	321	321	321	321	3,849	4,039	4,241
Agency services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies		17,962	17,962	17,962	17,962	17,962	17,962	17,962	17,962	17,962	17,962	17,962	17,962	215,541	234,222	252,591
Other revenue		158	158	158	158	158	158	158	158	158	158	158	158	1,897	1,992	2,091
Gains on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)		28,135	28,135	28,135	28,135	28,135	28,135	28,135	28,135	28,135	28,135	28,135	28,135	337,614	362,396	387,174

Expenditure By Type	-															
Employee related costs		9,528	9,528	9,528	9,528	9,528	9,528	9,528	9,528	9,528	9,528	9,528	9,528	114,330	120,047	126,049
Remuneration of councillors		1,686	1,686	1,686	1,686	1,686	1,686	1,686	1,686	1,686	1,686	1,686	1,686	20,227	21,239	22,301
Debt impairment		417	417	417	417	417	417	417	417	417	417	417	417	5,000	5,250	5,513
Depreciation & asset impairment		1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296	15,548	16,325	17,141
Finance charges		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bulk purchases		3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	42,000	44,100	46,305
Other materials		522	522	522	522	522	522	522	522	522	522	522	522	6,258	6,571	6,900
Contracted services		6,899	6,899	6,899	6,899	6,899	6,899	6,899	6,899	6,899	6,899	6,899	6,899	82,792	86,931	91,278
Transfers and subsidies		13	13	13	13	13	13	13	13	13	13	13	13	150	158	165
Other expenditure		4,276	4,276	4,276	4,276	4,276	4,276	4,276	4,276	4,276	4,276	4,276	4,276	51,307	53,872	56,566
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure		28,134	28,134	28,134	28,134	28,134	28,134	28,134	28,134	28,134	28,134	28,134	28,134	337,612	354,493	372,217
Surplus/(Deficit)		0	0	0	0	0	0	0	0	0	0	0	0	2	7,903	14,957
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		39,371	-	-	-	29,531	-	-	-	29,531	-	-	3,099.00	98,435	104,392	106,930
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		3,637	3,637	3,637	3,637	3,637	3,637	3,637	3,637	3,637	3,637	3,637	3,637	43,647	45,000	45,000
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		43,008	3,637	3,637	3,637	33,168	3,637	3,637	3,637	33,168	3,637	3,637	3,640	142,084	157,296	166,887
Taxation		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Attributable to minorities		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	1	43,008	3,637	3,637	3,637	33,168	3,637	3,637	3,637	33,168	3,637	3,637	3,640	142,084	157,296	166,887

References

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance check

4. QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE

CONSTRUCTION LEGEND					
<u>GRAVEL ROADS</u>	<u>ACCESS ROADS</u>	<u>SURFACED ROADS</u>	<u>BUILDING CONSTRUCTION</u>	<u>SPORTSFIELD</u>	<u>BRIDGES</u>
Stage 1 (10%) Appointment of consultants Design	Stage 1 (10%) Appointment of consultants Design	Stage 1 (10%) Appointment of consultants Design	Stage 1 (10%) Appointment of consultants Design	Stage 1 (10%) Appointment of consultants Design	Stage 1 (10%) Appointment of consultants Design
Stage 2 (15%) Tender and advertisement completed	Stage 2 (15%) Tender and advertisement completed	Stage 2 (15%) Tender and advertisement completed	Stage 2 (15%) Tender and advertisement completed	Stage 2 (15%) Tender and advertisement completed	Stage 2 (15%) Tender and advertisement completed
Stage 3 (20%) Appointment of contractor	Stage 3 (20%) Appointment of contractor	Stage 3 (20%) Appointment of contractor	Stage 3 (20%) Appointment of contractor	Stage 3 (20%) Appointment of contractor	Stage 3 (20%) Appointment of contractor
Stage 4 (50%) Clear and grub Roadbed preparation	Stage 4 (50%) Clear and grub Roadbed preparation	Stage 4 (40%) Site establishment	Stage 4 (40%) Site layout Earthworks	Stage 4 (40%) Site handover to contractor	Stage 4 (50%) Base foundation Base slab
Stage 5 (60%) Installation of pipes	Stage 5 (60%) Installation of pipes	Stage 5 (50%) Mass earthworks	Stage 5 (50%) Foundation excavations Concrete casting	Stage 5 (65%) Earthworks	Stage 5 (70%) Columns / pre-cast culverts Top slabs
Stage 6 (70%) Casting of slabs	Stage 6 (70%) Casting of slabs	Stage 6 (60%) Installation of pipes culverts	Stage 6 (60%) Building of walls Roof installation	Stage 6(85%) Building works and concrete works	Stage 6 (80%) Wing walls Protection Works Road signs
Stage 7(80%) Tipping of gravel Processing of gravel	Stage 7(80%) Tipping of gravel Processing of gravel	Stage 7 (70%) Pavement Layers Sealants	Stage 7 (80%) Windows Plastering Landscaping	Stage 7(95%) Fencing	Stage 7 (100 %) Completion certificate
Stage 8 (95%) Protection Works Installation of road signs	Stage 8 (95%) Protection Works Installation of road signs	Stage 8 (90%) Kerbing Asphalt Protection Works	Stage 8 (90%) Practical Completion	Stage 8 (100%) Completion certificate	
Stage 9(100 %) Completion certificate	Stage 9(100 %) Completion certificate	Stage 9(95%) Road signs Road markings	Stage 9 (100%)		

		Stage 10 (100%) Completion certificate	Completion certificate		
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1.	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/2020 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
	P1G0101.01	Basic Service Delivery and Infrastructure	Revenue and Expenditure Management	ALL	Indigent support	12 monthly Indigent status reports	4451 beneficiaries currently receiving support	Number of registered indigent beneficiaries provided with services	Number Date	R9,500,000.00	R9,500,000.00	Electricity, Gel & Solar, oil (Indigent Relief)	N/A	N/A	Operational	12110 registered indigent beneficiaries provided with services as follows: Electricity, Refuse and rates, Alternative energy by 30 June 2020	Provide services to indigent beneficiaries on monthly basis as follows: Electricity Refuse and Rates: Alternative energy	Provide services to indigent beneficiaries on monthly basis as follows: Electricity Refuse and Rates: Alternative energy	Provide services to indigent beneficiaries on monthly basis as follows: Electricity Refuse and Rates: Alternative energy	Provide services to indigent beneficiaries on monthly basis as follows: Electricity Refuse and Rates: Alternative energy
										Quarterly Cash flow						R26,000,000.00	R6,500,000.00	R6,500,000.00	R6,500,000.00	R6,500,000.00

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/2020 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
2.	PIG0206.01 & PIG0206.02	Basic Service Delivery and Infrastructure	Environment & Waste Management	Ward 1,19,20,26	Provide waste removal services to residential areas AND Provide waste removal services to businesses within the Matatiele CBD.	Q1, Q2, Q3, Q4: Dated Truck register at landfill site.	Waste removal from <u>residential</u> areas in FY 17/18 Waste removal from <u>business</u> areas in the Matatiele CBD in the FY 17/18	Number of days waste is removed from residential areas Number of days waste is removed from business areas	Number and days	R 13,600,000.00 + R 13,600,000.00	R 3,473,200.00 + R 2,329,692.88	Waste contractors	N/A	N/A	Equitable Share	96 days (twice a week), waste removal from <u>residential</u> areas in wards 1, 19, 20 and 26 by 30 June 2020 AND 365 days (DAILY) waste services to <u>businesses in the CBD</u> by 30 June 2020	24 days quarterly (twice a week) waste removal from <u>residential</u> areas by 30 Sept. 2019. 91 days quarterly (daily) waste services to <u>businesses in the CBD</u> by 30 Sept. 2019	24 days quarterly (twice a week) waste removal from <u>residential</u> areas by 31 Dec. 2019. 91 days quarterly (daily) waste services to <u>businesses in the CBD</u> by 31 Dec. 2019	24 days quarterly (twice a week) waste removal from <u>residential</u> areas by 31 March 2020. 91 days quarterly (daily) waste services to <u>businesses in the CBD</u> by 31 March 2020	24 days quarterly (twice a week) waste removal from <u>residential</u> areas by 30 June 2020. 91 days quarterly (daily) waste services to <u>businesses in the CBD</u> by 30 June 2020
Quarterly Cash flow																R8,700,000.00	R2,175,000.00	R2,175,000.00	R2,175,000.00	R2,175,000.00

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/2020 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
3.	P1G0206.05	BASIC SERVICE DELIVERY & INFRASTRUCTURE	COMMUNITY SERVICES: Environment & Waste	20	Landfill management.	Q1, 2, 3& 4: Quarterly report and proof of submission to <i>South African Waste Information System (SAWIS)</i> .	Existing Landfill site	Number of reports submitted on operation and management of landfill site	Number Date	R1,900,000.00	R1,900,000.00	Waste contractors	N/A	N/A	CCR	4 quarterly reports submitted on Operation and management of landfill to SAWIS by 30 June 2020.	1 quarterly report on Operation and management of landfill submitted to SAWIS by 30 Sept. 2019	1 quarterly report on Operation and management of landfill submitted to SAWIS by 31 Dec. 2019	1 quarterly report on Operation and management of landfill submitted to SAWIS by 31 March 2020	1 quarterly report on Operation and management of landfill submitted to SAWIS by 30 June. 2019
										Quarterly Cash Flow						R1,900,000.00	R475,000.00	R475,000.00	R475,000.00	R475,000.00
4.	P1G0206.02	Basic Service Delivery and Infrastructure	Environment & Waste	19, 20, 26	Cutting grass in ninety (90) streets 1, 19, 20 and 26	Q2, Q3: quarterly report to council on number of grass cutting in road verges	Grass cutting done on road verges in 19, 20, 26 View in 2017/18 FY	Number of road verges cut	Number Date	R 13,600,000.00	R 4,907,471.12	Waste contractors	N/A	N/A	CCR	Ninety (90) road verges streets in ward 1, 19, 20 and 26 cut by 30 June 2020.	N/A	32 road verges cut in Ward 19 & 20. 20 road verges cut in Ward 26. 38 road verges cut in Ward 1.	32 road verges cut in Ward 19 & 20. 20 road verges cut in Ward 26. 38 road verges cut in Ward 1.	N/A

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										ACTUAL BUDGET 2019/2020 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
										Quarterly Cash Flow						R 4,00,000.00	N/A	R2,000,000.00	R2,000,000.00	N/A
5.		Basic Service Delivery and Infrastructure	Public Amenities & EPWP	ALL	Promote Public knowledge and awareness programmes on Library Information and Literacy	Q1: Host 2 Q2: Host 3 Q3: Host 1 Q4: Host 1 POE: (Attendance registers, programmes & programme notes)	Library week, world book and copy rights day, International literacy day, National book week, Two holiday programmes hosted in 2017/18 FY	Number of Public knowledge and awareness programmes on Library Information and Literacy hosted	Number and date	R600,000.00	R280,000.00	Library & Museum Grant	N/A	N/A	GRANT	10 Public knowledge and awareness programmes on Library Information and Literacy hosted by 30 June 2020.	2 Public knowledge and awareness programmes on Library Information and Literacy hosted by 30 Sept. 2019	4 Public knowledge and awareness programmes on Library Information and Literacy hosted by 31 Dec. 2019	2 Public knowledge and awareness programmes on Library Information and Literacy hosted by 31 March 2020	2 Public knowledge and awareness programmes on Library Information and Literacy hosted by 30 June 2020.

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/2020 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
										Quarterly cash flow						R100,000.00	R20,000.00	R40,000.00	R20,000.00	R20,000.00
6.	P1G0207.03	Basic Service Delivery and Infrastructure	Public Amenities & EPWP	19	Management and routine maintenance of public amenities	Q1 & Q2: Specification, TOR, Advert Appointment letter Q1 – Q4: Invoices and reports	39 Community Halls, 1 Swimming pool, 53 Pre-schools, 4 Blocks of public toilets, 4 Sport fields	Number of municipal facilities maintained, cleaned and machine purchased	Number and date	R2,260,000.00	R2,260,000.00	Maintenance Of Public Toilets: -Contractors	N/A	N/A	OPEX	Nine (9) public amenities facilities maintained by 30 June 2020	Advert and Appointment of the 1. Swimming Pool Service provider 2. Replacement of Swimming Pool Pumps Plant 3. Construction of new block of public toilets in Station road	Advert and Appointment of the 1. Tennis Court Fence and Pitch 2. Netball Pitch	Advert and Appointment of the: 1. 4 blocks of public toilets Repair and Maintenance 2. Roof of the Museum and Procure Artefacts	Advert and Appointment of the: 1. Fencing of open soccer and netball fields in Itsokolele

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/2020 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
																	(below old KFC)			
																	(One) 1 Quarterly Progress Reports to Council by 30 September 2019.	(One) 1 Quarterly Progress Reports to Council by 31 December 2019.	(One) 1 Quarterly Progress Reports to Council by 31 March 2020.	(One) 1 Quarterly Progress Reports to Council by 30 June 2020.
										Quarterly cash flow						R2,260,000.00	R1,150,000.00	R130,000.00	R830,000.00	R150,000.00
7.	PIG0207.04	Basic Service Delivery and Infrastructure	Public Safety	ALL	Fire and Disaster Management Services	Quarterly reports on Fire and Disaster Management Services	17 kilometers of fire belts established in the 2016-17FY. 85 fire incidents attendant to in the 2017-18FY fire	Number of kilometers of fire belts established Percentage of reported fire and disaster incidents	KM Date Percentage	N/A	N/A	N/A	N/A	N/A	N/A	30 kilometers of fire belts established AND Respond to 100% of reported fire and disaster incidents by 30 June 2020.	10km (Cedarville) of fire belts burnt AND 100% response to reported fire and disaster incidents by 30	100% response to reported fire and disaster incidents by 31 Dec. 2019.	100% response to reported fire and disaster incidents by 31 March 2020.	20km (Mountain View and Wildred Bauer) of fire belts burnt AND 100% response to reported fire and disaster incidents BY 30 June 2019.

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
										ACTUAL BUDGET 2019/2020 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)	
							season. 10 disaster incidents attended to in the 2016-17FY.	responded to									Sept. 2019				
										Quarterly Cash Flow					N/A	N/A	N/A	N/A	N/A		
8.	P1G01O2.15	Basic Service Delivery and Infrastructure	Building Control/Human Settlement	All	Relocation and Construction of Municipal Pound	Q1: Appointment letter Q2: Photos Q3: Completion certificate. Approved Building Plan and photo of completed structure, Handover Certificate	Non-compliant pound at quarry	Square meters of municipal pound constructed at Mazinyo Farm	Date Square meters	R 2,000,000.00	R 2,000,000.00	N/A	N/A	N/A	N/A	Relocation and Construction of the Municipal Pound to old Mazinyo farm by 30 June 2020	N/A	N/A	Re-submission of TOR by 31 March 2020.	Appointment of Service Provider by 30 June 2020.	
																R2,500,000.00	N/A	N/A	N/A	R2,500,000.00	
9.	P1G01O4.0	Basic Service Delivery	Building	20	Completion of Council	Q1: Progress report	Stage 06 (60%) Building of walls Plastering	Stage 7 (80%) Completion of building	Percentage Date	R15,000,000.00	R15,000,000.00	N/A	Council Chambers	N/A	CCR	Stage 07 (80%) completion of the council	Stage 06 (60%) Building of walls	Stage 06 (60%) Building of walls	Stage 06 (70%) Walls, mechanical works,	Stage 07 (80%) Windows Plastering	

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										ACTUAL BUDGET 2019/2020 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
					Chambers	Q2: Progress report Q3: Progress report Q4: Completion Certificate		construction – Council Chambers								chambers by 30 June 2020	Plastering by 30 Sept. 2019	Roof installation by 31 Dec. 2019.	electrical works, windows, plastering Landscaping and roofing by 31 March 2020	Landscaping, Painting, fencing, electrical works, mechanical works, access to R56 by 30 June 2020
										Quarterly cash flow						R15,000,000.00	R5,000,000.00	R5,000,000.00	R2,000,000.00	R3,000,000.00

10.	PIG01O2.13	Basic Service Delivery and Infrastructure	Electricity Unit	4, 7, 5, 9, 13, 18, 22, 26	Rural Conne- ction of 3682 househ olds in	Q1: Contract Award letter Q2: Kickoff Meeting Minutes, Material inspection, Progress reports (minutes of Progress meetings) and photos. Q3: Progress Reports (minutes of progress Meetings), Completi on Certificate and photos.	33980 Househol ds connected	No of household s with access to a basic level of electricity	Number Date	R41,160,000.00	R41,160,000.00	N/A		N/A	INEP	3682 households in 1. Sehlabeng {300}, 2 Mngeni {435}, 3. Lufefeni {380}, 4. Makhoba {465}, 5. Mohapi #2 {290}, 6. Qili {313}, 7. Zitapile {295}, 8. Shenxa {394}, 9. Tlakanelo {110} connected with access to a basic level of electricity by 30 June 2019	Tender Awarded by 28 Sept 2019.	Site Establishm ent, material inspection , Excavation , Planting of poles & Stringing of conductor by 31 Dec 2019	Excavation, Planting of poles & Stringing of conductor by 31 March 2020	3682 households in 1. Sehlabeng, 2 Mngeni, 3. Lufefeni, 4. Makhoba, 5. Mohapi #2, 6. Qili, 7. Zitapile, 8. Shenxa, 9. Tlakanelo connected with access to a basic level of electricity by 30 June 2019
										Quarterly cash flow					R62,653,000 .00	N/A	N/A	N/A	R62,653,000 .00	

11.	P1G01O5.06	Basic Service Delivery and Infrastructure	Electricity Unit	19,20	Upgrade 3 sub-stations {1} NewJ (500K Va) {Ward 19}, {2} Harry Gwala (3 x 100KV a) {Ward 20}, and {3} Mount View – Sub 16 (315 KVA) {Ward 20}, One (1) New sub-station build at Eskom AND Upgrade 2 x 630A Ring Main Unit	Q1&3: Contract Award letter Q2&4: Delivery note & photos	Existing Mini sub-stations are overloaded and aging	Number of mini subs and Ring Main Units (RMUs) replaced by	Number Date	R7,200,000.00	R7,200,000.00	N/A	N/A	CRR	3 sub stations, 2 Ring main units upgraded and 1 substation built in Wards 19 and 20 by 30 June 2020	Tender Awarded by 28 Sept 2019.	N/A	N/A	3 sub stations, 2 Ring main units upgraded and 1 substation built in Wards 19 and 20 by 30 June 2020	
										Quarterly cash flow					R7,200,000.00	R0.00	N/A	N/A	R7,200,000.00	
12.	P10G1O5.07	Basic Service Delivery and Infrastructure	Electricity Unit	19	Upgrade street lights in Matatiele CBD	Q1: Contract Award letter Q2: Delivery	Existing street lights in Matatiele area	Number of new street lights UPGRADED in Matatiele CBD	Number Date	R 1,000,000.00	R1,000,000.00	N/A	Street Lights CBD	N/A	CRR	50 Street Lights UPGRADED in Matatiele, CBD by 30 June 2020	N/A	N/A	Tender Awarded by 31 March 2020	50 Street Lights UPGRADED in Matatiele, CBD by 30 June 2020.

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/2020 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
						note & photos				Quarterly cash flow						R2,000,000.00	R0.00	R0.00	R0.00	R2,000,000.00
13.	P1G01O5.08	Basic Service Delivery and Infrastructure	Electricity Unit	20	Upgrade Mast lights	Q1: Contract Award letter Q2: Delivery note & photos	3 high mast Installed (2 in Njogweville, 1 Area c)	Number of new high masts lights installed	Number Date	R 1,500,000.00	R1,500,000.00	N/A	High Mast light	N/A	CRR	3 High Mast Lights upgraded by 30 June 2019	N/A	N/A	Tender awarded by 31 March 2020	3 High Mast Lights upgraded by 30 June 2020
										Quarterly cash flow						R1,500,000.00	N/A	N/A	N/A	R1,500,000.00
14.	P1G01O2.01.2, P1G01O2.01.3, P1G01O2.01.4, P1G01O2.01.5	Basic Service Delivery and Infrastructure	Projects, Operations and	102182218224	Construction of 55.8kms of Gravel Access Road	Q1- Site handover meeting minutes Attendance register Progress meeting minutes and attendance register.	643.7km of existing roads	Number of kms of gravel access roads constructed	Km Date			N/A		N/A	MIG	55,8 kms of Gravel Access Roads construction of [1]Sijoka Access Road (6,5km); [2] Msukeni (3,5km); [3]	Stage 4 (40%) Site establishment By 30 September 2019 Stage 5 (50%) Casting of slabs by 30	Stage 6 (60%) Installation of pipes by 30 December 2019 Stage 7 (70%) Casting of slabs by 30	Stage 8 (80%) Tipping of gravel Processing of gravel by 30 March 2019	Stage 8 (95%) Protection Works, Installation of road signs and Practical completion certificates issued for 55,8 kms of

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2019/2020 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
			1314722		-Test results for roadbed -Project photos. Q2: Progress meeting minutes and attendance register. Q3: Progress meeting minutes and attendance register. -Test results for wearing course -Project photos Q4: Progress meeting minutes										T13 Zwelitsha (3km); [4] Epiphany (8,6km); [5] Nomgavu (2km); [6] Maralekeng (3km); [7] Nkasela (9km); [8] Mohapi (4,6km); [9] Moiketsi (6km); [10] Mdeni- Manzini (4km); [11] Mkhemane (5,6km) by 30 June 2020	Clear and grub Roadbed preparation by 30 September 2019	December 2019		Gravel Access Road constructed by 30 June 2020

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/2020 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
						and attendance Practical completion certificate														
										Quarterly cash flow						R7,722,104.00	R1,930,526.00	R1,934,474.00	R1,513,890.00	R2,343,214.00
15.	PIG0103.01	Basic Service Delivery and Infrastructure	Projects, Operations and Maintenance Management	20	Construction of 12800 m ² Matatiele (6400 m ²) AND Cedarville (6400 m ²) Sport Centres	Q1: Progress meeting minutes and attendance register Q2: Progress meeting minutes and attendance register Q3: Progress meeting minutes and attendance register Q4: Progress meeting	6 existing sportsfield	Stage 6 (85%) Completion building construction	Percentage	R19,200,000.00	R19,200,000.00	N/A	MATATIELE & CED. SPORT CENTRE	N/A	MIG	Stage 6 (85%) completion of Matatiele and Cedarville Sport Centers by 30 June 2020	Stage 6 (75%) Subsoil drainage completed by 30 September 2019	Stage 6 (85%) Athletic Track, Combo Court completed by 30 December 2019	Stage 6 (75%) Subsoil drainage completed by 30 September 2019	Stage 6 (85%) Athletic Track, Combo Court completed by 30 December 2019
										Quarterly cash flow						R16,641,449	R4,160,362,25	R4,160,362,25	R4,160,362,25	R4,160,362,25

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
										ACTUAL BUDGET 2019/2020 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)	
16.	PIG01O2.02.1, PIG1O2.02.2	Basic Service Delivery and Infrastructure	Projects, Operations and Maintenance	19, 20	Construction of a 12,51km Internal Streets [Maluti (Phase 4) {5km} , Matatiele CBD (Phase 2) {2,51km} , Cedarville	Q1: Terms of Reference Tender advert Contractor appointment Q2: Site handover minutes and attendance register Progress meeting minutes and	53.08km of existing surfaced roads	Number of kms of surfaced roads completed	Number of kms	R12,169,385	R12,169,385	N/A	Matatiele CBD & Mountain View Internal Streets	N/A	MIG	12,51km of Internal Streets, Maluti, Matatiele CBD and Cedarville completed by 30 June 2020	Stage 2 (15%) Tender and advertisement and Stage 3 (20%) Appointment of contractor completed by 30 September 2019	Stage 4 (40%) Site Establishment Complete by 30 December 2019	Stage 5 (50%) Mass earthworks completed by 30 December 2019	Stage 6 (60%) Installation of pipes culverts by 30 March 2019	14,2km of Internal Streets, Maluti, Matatiele CBD and Cedarville completed {Stage 7 (70%) Pavement Layers Sealants} by 30 June 2020

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/2020 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
					ille (Phase 3) {5km}	attendance register Q3: Progress meeting minutes and attendance register Test results for roadbed Photos Q4: Progress meeting minutes and attendance register														
										Quarterly cash flow						R18,015,766.00	R4,503,941.50	R4,503,941.50	R4,503,941.50	R4,503,941.50
17.	PIG0102.10.1, PIG0102.10.2	Basic Service Delivery and Infrastructure	Projects, Operations and	7, 21, 9, 15, 18, 7	Maintenance and rehabilitation of 155m of Access Road PLUS 25m of Mafube and	Q1 – Q4: Completion certificate	643.7 km of existing roads	Number of Kilometers of gravel roads maintained and Number of meters of rehabilitation of bridge	Meters Date	R10,061,562	R10,061,562	Rural Road Maintenance	N/A	N/A	N/A	155m of [1] Lagrange Pedestrian Bridge (30m); [2] Mabheleni AR and Bridge (20_m); [3] Mahangu AR and	N/A	N/A	30m of BRIDGES constructed by 30 December 2019.	125 m of BRIDGES constructed by 30 June 2020

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/2020 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
					Sekhutlong Culvert Bridge											Bridge (40m); [4] Freystata Bridge (30m); [5] Nomgavu (20 m); [6] Ngcwengane Bridge (15 m) BRIDGES constructed by 30 June 2020				
										Quarterly cash flow						R10,061,562	N/A	N/A	R5,662,231	R4,339,331
18.	P1G01O2.01	Basic Service Delivery and Infrastructure	Projects, Operations and	21, 15, 08, 18	Construction of 84m of Bridges	Q1: Terms of Reference, Tender advert, Contractor appointment Q2: Site handover minutes and attendance register, Progress	9 existing bridges	Number of new bridges constructed, Stage 7 (100%) completion of Lagrange bridge	Number of new bridges constructed Percentage of completion of Lagrange bridge Date	R10 838 413	R10 838 413	N/A	Mabhelani bridge ,Nomgavu Bridge, Freystata Bridge and Ngcwengane –	N/A	MIG	Four (4) new bridges constructed - {1} Mabhelani bridge {29km} , {2}Nomgavu Bridge {20km}, {3} Freystata Bridge {26km} and {4} Ngcwengane	Stage 2 (15%) Tender and advertisement completed	Stage 4 (50%)Base foundation and Base slab completed by 30 December 2019	Stage 3 (20%) Appointment of contractor by 31 March 2020	Stage 4 (50%) Base foundation and Base slab completed by 30 June 2020 Stage 7 (100%) Wing walls Protection Works

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2019/2020 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
					meeting minutes and attendance register Q3: Progress meeting minutes and attendance register, Test results for concrete cubes Photos Q4: Progress meeting minutes and attendance register Practical completion certificate										–Bomvini Bridge {14km} completed by 30 June 2020	r by 30 September 2019 Stage 5 (70%) Columns / pre-cast culverts Top slabs completed by 30 September 2019	Road signs completed by 30 December 2019		Road signs completed for Lagrange bridge by 30 June 2020
									Quarterly cash flow						R10,838,413.00	R1,091,808.00	R3,549,765.00	R6,399,808.00	R10,838,413.00

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/2020 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
19.	P1G01O2.12	Basic Service Delivery and Infrastructure	Building Control/Human Settlement	01,19,20 & 26	Construction of Silo Phase 3 Installation of third Silo and heavy duty brick paving	Q1: N/A Q2: Draft specifications, ToR (Bill) Q3: Appointment letter Q4: Handover certificate Progress Report Test results Photos	Phase 1 completed in 2017/2019 Financial Year	Percentage of Silo phase 3 constructed	Percentage Date	R3,700,792.00	R3,700,792.00	N/A	Silo facility phase 2, Silo phase 3	N/A	MIG	Stage 09 (100%) Construction of Silo phase 3 by 30 June 2020.	Develop terms of reference	Research for cost estimate and get manufacture to site for final design.	Stage 3 (20%) Appointment of contractor by 31 March 2020.	Stage 10 (100%) Completion certificate issued by 30 June 2020.
										Quarterly cash flow						R3,700,792.00	N/A	N.A	R2,000,000.00	R3,700,792.00
20.	P1G02O6.07	Basic Service Delivery and Infrastructure	Building	19	Construction of Chalets at Mt Lake	12 monthly reports on the construction of the Chalets at Mt. Lake	2 chalets exist in mountain lake reserve	Number of chalets constructed	Number Date	R600,000.00	R600,000.00	Mountain Lake Chalets	N/A	N/A	Operational	2 chalets constructed in the mountain lake by 30 June 2020	Develop terms of reference by 30 Sept. 2019	Research for estimates and finalize design by 31 Dec. 2019	Submit term of reference to SCM for advert by 31 March 2020.	Appointment of service provider and construction of chalet by 30 June 2020.
										Quarterly Cash flow						R600,000.00	R0.00	R0.00	R0.00	R600,000.00

KPA 2: MUNICIPAL INSTITUTION DEVELOPMENT AND TRANSFORMATION

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET	PROJECT TOTAL COST	EX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1 (Jul, Aug, Sep)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, Mar)	Q4 (Apr, May, Jun)
21.	P5G8O20, P5G08O19.01, P5G08O19.01, P5G08O19.01	Municipal Institutional Development and Transformation	Public Amenities & EPWP	N/A	Provision of Protective Clothing for Staff members (1) Public Amenities & EPWP {20 Staff} (2) Auxiliary and Pound Services {22 staff} (3) Electricity Unit {22 staff} (4) Projects, Operations and Maintenance Management {55 staff}	Q3: TOR, Advert, Appointment letter, Q4: Delivery Note/Invoice	Staff provided with Protective clothing in 2017/18 FY	Number of staff provided with protective uniform	Number and date	R6,635,417.00	R70,000.00	EXPANDED PUBLIC	N/A	N/A	CRR	Provide 119 staff with necessary protective uniform by 30 June 2020.	N/A	N/A	Bid processes to be undertaken	Delivery of Protective clothing
										Quarterly cash flow						R585,000.00 R 200,000.00 R200,000.00 R200,000.00	N/A	N/A		R1,185,000.00

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET	PROJECT TOTAL COST	EX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1 (Jul, Aug, Sep)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, Mar)	Q4 (Apr, May, Jun)
22.	P6G09O21.13	Municipal Institutional	Public Safety Human Resource Management	WARD 20	Development of the Aerodrome & Emergency Services Precinct.	Appointment letter of the developer.	Matatiele LM has no Fire Station, no Disaster management Centre and the Aerodrome infrastructure is dilapidated.	One Aerodrome and Emergency Services Plan approved	Date and Number	R50,000.00	R50,000.00	N/A	Emergency precinct	N/A	CRR	Develop and approve One (1) Aerodrome and Emergency Services Plan by 30 June 2020	Appointment of the Developer	Feasibility study	Production of a Draft Aerodrome and Emergency Services Plan	Approval of the Aerodrome and Emergency Services Plan
										Quarterly cash flow						R50,000.00	N/A	N/A	N/A	R50,000.00
23.	P5G07O18.01	Municipal Institutional Development	Public Safety	N/A	Staff Establishment review	Q3: Draft staff establishment. Q4: Reviewed staff establishment Council resolution	2017/18 approved Staff Establishment in place	Approved 2019/19 reviewed staff Establishment	Date	N/A	N/A	N/A	N/A	N/A	N/A	Approval of the 2019/20 reviewed Staff Establishment by 30 June 2020.	N/A	N/A.	Initiation of staff establishment review by the departments.	Consultation on the consolidated draft staff establishment. Presentation staff establishment for adoption at governance levels.
										Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A

24.	P5G07O18.03	Municipal Institutional Development and Human Resource Management	N/A	Human Resources Development	Q1 – Q4: Training attendance registers. Quarterly training plan.	Twenty-five (25) training programmes & one (01) Cllr capacity building programme coordinated in 2017/2019.	Number of training interventions coordinated as per WSP	Number Date	R 1,550, 000.00	R 1,550, 000.00	Skills Development	N/A	N/A	CRR	Coordinate fifteen (15) training & capacity building programmes as per WSP of 2019 /2019 by 30 June 2020.	Coordinate five (5) Training Programmes.	Coordinate five (5) Training Programmes.	Coordinate six (3) Training Programmes.	Coordinate Two (2) Training Programmes.
									Quarterly cash flow						R1,600, 000.00	R 410,000.00	R 250,000.00	R 640,000.00	R 250,000.00
25.	P5G07O18.04	Municipal Institutional Development and Human Resource Management	N/A	Experiential Learning Programme	Q1 – Q4 Submission for approval of experiential learning for students (<i>Internship & In-service</i>).	Experiential training offered to thirty-three students (<i>21 - Internship & 12 In – Services</i>) in 2017/2019.	Number of students provided with an experiential learning (<i>Internship & In – service</i>)	Number Date	R800,000.00	R800,000.00	Skills Development	N/A	N/A	CRR	Facilitate the implementation of 24 students on municipal funded Experiential learning programme (<i>12 Internship & 12 In – Service</i>) by 30 June 2020.	Facilitate the implementation of 24 students on municipal funded Experiential learning programme (<i>03 Internship & 04 In – Service</i>)	Facilitate the implementation of 24 students on municipal funded Experiential learning programme (<i>03 Internship & 04 In – Service</i>)	Facilitate the implementation of 24 students on municipal funded Experiential learning programme (<i>03 Internship & 04 In – Service</i>)	Facilitate the implementation of 24 students on municipal funded Experiential learning programme
									Quarterly Cash flow						R 800,000.00	R 200,000.00	R 200,000.00	R 200,000.00	R 200,000.00
26.	P5G08O18.07 & P5G07O18.06	Municipal Institutional Human Resource Management	N/A	Employee Relations Programme	Q1: TORs developed & presented to SCM. Q2: Advert placed. Q4: Project Plan. & Attendance register.	There was one employee relations programmes (Staff Excellency Awards) held in the past.	Number of employee relations programmes held	Number Date	R600,000.00	R600 000.00	Contracted Services.	N/A	N/A	CRR	Conduct Six (06) employee relations programmes by 30 June 2020.	Facilitate Employee/Employer two (2) Sessions (<i>targeting Women, Workers and one department</i>)	Facilitate Employee/Employer Sessions (<i>targeting All employees, Workers</i>).	Facilitate Employee/Employer Sessions (<i>targeting All leaders</i>).	Facilitate Employee/Employer two (02) Sessions (<i>targeting LLF membership, & Youth within the MLM & Workers</i>)
									Quarterly Cash flow						R 600,000.00	R30,000.00	R350,000.00	R200,000.00	R20,000.00

27.	P5G08O19.05	Municipal Institutional	ICT (Information, Communications & N/A	Acquire a Disaster Recovery Solution	Q2: appointment letter Q3: disaster recovery test certificate	One (1) Disaster Recovery Site controlled by Financial System Vendor in 2017/18	Disaster Recovery solution acquired	Date	R500,000.00	R500,000.00	N/A	ICT	N/A	CRR	Acquisition of a Disaster Recovery Solution	N/A	Appointment of the Service provider	Disaster recovery testing by 31 March 2020	Disaster recovery testing by 30 June 2020
									Quarterly cash flow						R500,000.00	N/A	N/A	R500,000.00	N/A
28.	P5G08O20.05	Municipal Institutional	ICT (Information, Communications & N/A	Deployment of Automated user document backup	Q1: appointment letter Q2: Completion certificate	None	Automated user document backup system deployed	Number Date	R300,000.00	R300,000.00	IT system support	N/A	N/A	CRR	Deployment of automated user document backup system by 30 June 2020	Appointment of the Service provider	N/A	Appointment of the Service provider	Deploy and configuration of automated user document backup system
									Quarterly cash flow						R300,000.00	N/A	R300,000.00	N/A	N/A
29.	P5G08O20.06	Municipal Institutional	ICT (Information, Communications & N/A	IT system development	Q1: Appointment letter Q2: Completion certificate	N/A	Electronic forms developed and configured	Date	R1,000,000.00	R1,000,000.00	IT system	N/A	N/A	CRR	Develop and Configure electronics forms by 31 March 2020	Appointment of Service Provider	Development of electronic forms	Configuration of Electronic Forms workflow	N/A
									Quarterly cash flow						R1,000,000.00	N/A	N/A	R1,000,000.00	N/A
30.	P5G08O20.02	Municipal Institutional	ICT (Information, Communications & N/A	Provision of Electronic Tools of Trade	Q1: Appointment letter Q3: Proof of submission Q4: Completion Certificate	Two (2) unstable servers	Number of servers installed	Number Date	R1,100,000.00	R1,100,000.00	N/A	Telephone	N/A	CRR	Installation of two (2) new servers and configuration of two (2) fail-over servers by 30 June 2020	N/A	N/A	Preparation of TOR and submission to service provider.	Installation and configuration
									Quarterly cash flow						R1,100,000.00	N/A	N/A	N/A	R1,100,000.00

KPA 3: LOCAL ECONOMIC DEVELOPMENT

	IDP REFERENCE	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
31.	P3G04O12.06, P3G04O12.07	Local Economic Development	Supply Chain Management	N/A	Local Supplier Development	Q1, Q2, Q3 & Q4: 3 Awarded bids Register, Appointment Letters, Quotation Register	LED Procurement program approved provincial treasury	Percentage of procurements between R30,000 – R200,000 procured locally (within Matatiele). Percentage of procurement above R200,000 procured locally (within Matatiele)	Percentage Date	N/A	N/A	N/A	N/A	N/A	N/A	55% of Procurement between R30,000 – R200,000 procured locally (within Matatiele) by 30 June 2020	55% of Procurement between R30,000 – R200,000 procured locally (within Matatiele) by 30 September 2019	55% of Procurement between R30,000 – R200,000 procured locally (within Matatiele) by 31 December 2019	55% of Procurement between R30,000 – R200,000 procured locally (within Matatiele) by 31 March 2020	55% of Procurement between R30,000 – R200,000 procured locally (within Matatiele) by 30 June 2020
																30% of procurement above R200,000 procured locally (within Matatiele) by 30 June 2020	30% of procurement above R200,000 procured locally (within Matatiele) by 30 September 2019	30% of procurement above R200,000 procured locally (within Matatiele) by 31 December 2019	30% of procurement above R200,000 procured locally (within Matatiele) by 31 March 2020	30% of procurement above R200,000 procured locally (within Matatiele) by 30 June 2020
										Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A

	IDP REFERENCE	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
32.	P3G04O10.02	Local Economic Development	Public Amenities & EPWP	ALL	Public Employment Programme (Job creation through Expanded Public Works Programme {EPWP})	Q1 -4: Spreadsheet of contracted beneficiaries, Orientation POE (Manual & Attendance register)	414 Job opportunities created through EPWP in 2018/2019 FY	Number of Job opportunities created through EPWP	Number & date	R6,900,833.00	R6,900,833.00	EXPANDED PUBLIC WORKS PROGRAMME	N/A	N/A	OPEX	415 Job Opportunities created through EPWP by 30 June 2020	415 job opportunities created through EPWP. Orientation and Commencement of the programmer. One (1) Progress Reports on the number of job opportunities created submitted to Council by 30 September 2019	One (1) Progress Reports on the number of job opportunities created submitted to Council by 31 December 2019	One (1) Progress Reports on the number of job opportunities created submitted to Council by 31 March 2020	One (1) Progress Reports on the number of job opportunities created submitted to Council by 30 June 2020

	IDP REFERENCE	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
										Quarterly cash flow						R6,514,000.00	R1,628,500.00	R1,628,500.00	R1,628,500.00	R1,628,500.00

33.	P3G05O13.04	Local Economic Development	LED-Tourism	Ward 13	1.Ced Matat Heritage 2.Mehlo ding heritage trust 3. Uzusith wale and 4. Matat Fees	Q1: concept documents MoU, pictures Q2: 2 Close out reports Q3: 1 Close out report Q4: 1 Close out report	Four tourism destinatio n events supported in 2017/18 financial year	Number of tourism destination marketing events supported through funding	Number	R100,000.00 + R200,000.00 + R100,000.00 + R200,000.00	R600,000.00	CONTRACTED SERVICES	-	-	CRR	4 (four) tourism destination Marketing events by 30 June 2020	Submissi on of concept document s and signed service level agreemen ts Establish ment of PSCs 2 preparato ry meetings for each event and Support two (Ced Matat Haritage, Mehlo din g heritage trust) events	Support Matat-Fees event 2 Closeout reports submitted	Closeout report received from event coordinators from Ced Matat Marathon event, Mehlo ding heritage trust and Matat Fees by 31 March 2020	Support Uzusithwale Music festival and receive Close out-report from event coordinators by 30 June 2020.
										Quarterly cash flow					R550,000.00	N/A	N/A	R300,000.00	R250,000.00	
34.	P3G04O12.05	Local Economic Development	LED-SMME Support	All	Small, Medium, and Micro-sized Enterpris es (SMME s) funding support	Q1- Terms of Reference and advert Q2- attendance register for evaluation committee, Evaluation Committee report; Proof payment, Monitoring Report Q3 – Appointme	08 SMME's funded in 2017/18 FY	Number of SMMEs supported with funding for Inventory	Number	R300,000.00	R300,000.00	Inventory (Smme Support)	N/A	N/A	N/A	08 SMMEs supported with funding for Inventory by 30 June 2020	Issue Advert on Funding Availabili ty	Evaluation and fund for inventory Eight (8) SMMEs Monitoring and evaluation of funded SMMEs	Appointment of Service Provider and one (1) report submitted to Council by 31 March 2020.	Monitoring of funded SMMEs and one (1) report submitted to Council by 30 June 2020.

						nt letter and Q4 Attendance register of visits to funded SMMEs and Monitoring Reports												
										Quarterly Cash flow				R300,000.00	N/A	N/A	R300,000.00	N/A

KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

	IDP REFERENCE	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
35.	P2G0308.02	Municipal Financial Viability and Management	Budget Planning and Investments	N/A	Reports submitted to National Treasury AND Provincial Treasury i.t.o Section 71 of the MFMA	Q1 – Q4: 3 monthly reports submitted to the Mayor, NT & PT; Proof of submission	12 reports submitted to National Treasury; Provincial Treasury and Mayor within 10 working days in 2017/18 FY	Number of monthly (section 71) reports submitted to National Treasury, Provincial Treasury and mayor by set timeframe	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	Submit monthly (12) (section 71) reports to National Treasury, Provincial Treasury and mayor on the 10 th of working day of every month	Submission of monthly reports to National Treasury, Provincial Treasury and mayor on the 10 th working day of every month	Submission of monthly reports to National Treasury, Provincial Treasury and mayor on the 10 th working day of every month	Submission of monthly reports to National Treasury, Provincial Treasury and mayor on the 10 th working day of every month	Submission of monthly reports to National Treasury, Provincial Treasury and mayor on the 10 th working day of every month
										Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
36.	P2G0308.02	Municipal Financial Viability and Management	Budget Planning and Investments	N/A	Reports submitted to National Treasury AND Provincial Treasury i.t.o Section 71 of the MFMA	Q1-Q4: quarterly reports; proof of submission	4 reports per year submitted to Management Team, National Treasury, Provincial Treasury	Number of (section 52d reports and withdrawal) reports submitted to National Treasury,	Number Date	N/A	N/A	N/A	N/A	N/A	Operational	Submit quarterly (4) reports (section 52d reports and withdrawal report) National Treasury, Provincial Treasury	Submit 1 quarterly reports National Treasury, Provincial Treasury by 12 July 2019	Submit quarterly reports National Treasury, Provincial Treasury by 15 January 2019	Submission of quarterly reports National Treasury, Provincial Treasury by 12 April 2019	Submission of quarterly reports National Treasury, Provincial Treasury by 12 July 2019

	IDP REFERENCE	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
					52 D of the MFMA		in 2017/18 FY	Provincial Treasury								Treasury by the 10th working of each quarter	October 2019			
										Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
37.	P2G0308.03	Municipal Financial Viability and Management	Budget Planning and Investments Budget Planning and Investments	N/A	Reports submitted to National Treasury as required to National and Provincial i.e. annual details of bank	Q1: Banking Detail Completed Form; Proof of submission and Acknowledgement of receipt	Bank account completed forms for financial year 2017/18 and submitted on the 15 th June 2017	Number of annual banking details reported to National Treasury	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	One annual banking details to be reported to National Treasury by 01 July 2017	One annual banking details to be reported to National Treasury by 01 July 2019.	N/A	N/A	N/A
										Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A

	IDP REFERENCE	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
38.	P2G0308.04	Municipal Financial Viability and Management	Budget Planning and Investments	N/A	Submission of mid-year report	Q3: Mid-Term Budget Report and Proof of submission	Mid-term report submitted by the 25 th January to the Honorable Mayor, National and Provincial Treasury.	Mid-term budget report Submitted to the Honorable Mayor, National and Provincial Treasury	Date	N/A	N/A	N/A	N/A	N/A	Operational	Submit Mid – Term budget report to the Honorable Mayor, National and Provincial Treasury by the 25th January.	N/A	N/A	Mid – Term budget report to be submitted to the Honorable Mayor, National and Provincial Treasury by the 25th January.	N/A
										Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
39.	P2G0308.07	Municipal Financial Viability and Management	Budget Planning and Investments	N/A	Submission of adjusted budget	Q3: Adjusted budget submitted to Council and NT & PT and proof of submission	2017/18 approved Budget	Adjusted budget prepared and submitted to Council, National and Provincial Treasury	Report Date	N/A	N/A	N/A	N/A	N/A	Operational	Prepare and Submit adjusted budget to Council; National and Provincial Treasury by the 28th February of each year	N/A	N/A	Prepare and Submit adjusted budget to Council; National and Provincial Treasury by the 28th February of each year	N/A
										Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A

	IDP REFERENCE	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
40.	P2G0308.08	Municipal Financial Viability and Management	Budget Planning and Investments	N/A	Ensure Budget process plan is approved	Q1: Approved Budget Process plan and proof of submission	Submitted 2017/18 Time schedule to Management Team, EXCO, Standing Committee, Council and National and Provincial Treasury.	Process Plan Submitted to Council; National and Provincial Treasury	Approved Budget Process plan Date	N/A	N/A	N/A	N/A	N/A	Operational	Submit Budget Process Plan (One time schedule) to Council; National and Provincial Treasury for the next financial year 10 months before start of new financial year	Submit Budget process plan to Council; National and Provincial Treasury for the next financial year 10 months before start of new financial year.	N/A	N/A	N/A
										Quarterly Cash flow					N/A	N/A	N/A	N/A	N/A	

	IDP REFERENCE	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
41.	P2G0308.10	Municipal Financial Viability and Management	Budget Planning and Investments	N/A	Adherence to municipal council policy and MFMA	Q2: Proof of submission of Budget return forms. Q3: Tabled draft budget and proof of submission	Submitted 2016/17 tabled budget to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury	Draft Tabled budget submitted to Council, National and Provincial Treasury	Tabled draft budget Date	N/A	N/A	N/A	N/A	N/A	operational	Submit tabled draft budget that is aligned to the IDP 90 days before the start of a new financial year to Council and National and Provincial Treasury.	N/A	Submit Budget return forms to management team by 31 October 2019	Submit tabled budget 90 days before of the new financial year to Council and National and Provincial Treasury.	N/A
										Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
42.	P2G0308.10	Municipal Financial Viability and Management	Budget Planning and Investments	N/A	Adherence to municipal council policy and MFMA	Approved Budget, Council Resolution, proof of submissions	Submitted 2017/18 tabled budget to Management Team, Standing Committee, EXCO, Council and	Approved budget submitted to Council, National and Provincial Treasury	Approved budget Date	N/A	N/A	N/A	N/A	N/A	N/A	Submit Approved budget that is aligned to the IDP to Council, National and Provincial Treasury by 30 June 2020.	N/A	N/A	N/A	Submit Approved budget that is aligned to the IDP to Council, National and Provincial Treasury by 30 June 2020.

	IDP REFERENCE	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
							National and Provincial Treasury on the			Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
43.	P2G0308.11	Municipal Financial Viability and Management	Budget Planning and Investments	N/A	mSCOA Regulations	MFMA Circulars and Regulations	SCOA Steering Committee	Number of mSCOA Steering Committee Meetings held	Number Date	R3,413,146.00	R1,000,000.00	CONTRACTED SERVICES (CFO)	N/A	N/A	Opex	Hold Quarterly (4) mSCOA Steering Committee meetings by 30 June 2020	Hold 1 mSCOA Steering Committee meeting by 30 September 2019	Hold 1 mSCOA Steering Committee meeting by 31 December 2019	Hold 1 mSCOA Steering Committee meeting by 31 March 2020	Hold 1 mSCOA Steering Committee meeting by 30 June 2020

	IDP REFERENCE	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
										Quarterly Cash flow						R1,000,000.00	R250,000.00	R250,000.00	R250,000.00	R250,000.00
44.	P2G0308.23	Municipal Financial Viability and Management	Financial Reporting and Asset Management	All	Preparation of GRAP compliant AFS.	Q1: Annual Financial Statements and Proof of submission Q2: N/A Q3: N/A Q4: N/A	30 June 2017 Audited Annual Financial Statements.	GRAP Compliant Annual Financial Statements submitted to Auditor-General, National & Provincial Treasury	Date	R1,272,500.00	R700,000.00	Contracted Services - AFS	N/A	N/A	Equitable Share	Prepare & submit GRAP compliant Annual Financial Statements to Auditor-General, National & Provincial Treasury by 31 st August 2019	Prepare & Submit GRAP compliant Annual Financial Statements to Auditor-General, National & Provincial Treasury	N/A	N/A	N/A
										Quarterly Cash flow						R700,000.00	R700,000.00	N/A	N/A	N/A
45.	P2G0309.03	Municipal Financial Reporting	Financial Reporting	All	Insurance of Municipal Assets	Q1, Q2, Q3, Q4: Assets Management Report	Existing Insurance Service provider.	Enforced Insurance cover of municipal assets as	Date	R1,375,000.00	R1,375,000.00	INSURANCE	N/A	N/A	Equitable Share	Enforce Insurance cover of municipal assets as per	Assets Management Report entailing assets	Assets Management Report entailing assets	Assets Management Report entailing assets	Assets Management Report entailing assets

IDP REFERENCE	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
					and Insurance Premium Invoice		per council policy								council policy by 30 June 2020.	assets additions insured	additions insured	additions insured	additions insured
									Quarterly Cash flow						R1,375,000.00	R281,250.00	R406,250.00	R281,250.00	R406,250.00

IDP REFERENCE	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)	
46.	P2G0308.14	Municipal Financial Viability and Management	Financial Reporting and Asset Management	All	Data cleansing of fixed assets register (Disposal of redundant assets through auction), Aligned General Control accounts with mSCOA requirements, Correction of misallocations(pool of service providers)	Q1: Tender Notice Q2: Appointment Letter Q3 & Q4: Updated Fixed Assets Register and balancing TB to GL	Audited Fixed assets register and AFS of 30 June 2017.	Updated Fixed Assets Register and transactions compliant with MSCOA	Date	R2,000,000.00	R2,000,000.00	CONSULTING FEES	N/A	N/A	Equitable Share	MSCOA compliant transacting and Update Assets Register to achieve GRAP compliant FAR by 30 June 2020	Tender Publication	Appointment of service provider	Updated FAR and Balancing Trial Balance to General Ledger	Updated FAR and Balancing Trial Balance to General Ledger
										Quarterly Cash flow					R2,000,000.00	N/A	R500,000.00	R500,000.00	R1,000,000.00	

	IDP REFERENCE	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
47.	P2G0309.01	Municipal Financial Viability and Management	Revenue and Expenditure Management	Ward 1,20,26,19	Debt Collection & Reduction	Q1, Q2, Q3 & Q4: 12 Monthly Debtors age analysis & debt collection letters issued	Debt balance R 104 M as at 31 Dec 2017/18	Amount of Revenue debt reduced	Amount Date	R1,000,000.00	R1,000,000.00	Debt Collection & Reduction	N/A	N/A	Operational	Reduce Revenue debt by R3 000 000.00 by 30 June 2020	Reduce normal debt by R375 000.00	Reduce normal debt by R375 000.00	Reduce normal debt by R375 000.00	Reduce normal debt by R375 000.00
																Reduce Govern ment debt by R375 000.00	Reduce Govern ment debt by R375 000.00	Reduce Governm ent debt by R375 000.00	Reduce Governme nt debt by R375 000.00	
										Quarterly Cash flow						R1,000,000.00	R250,000.00	R250,000.00	R250,000.00	R250,000.00
48.	P2G0308.15	Municipal Financial Viability and Management	Revenue and Expenditure Management	Ward 1,20,26,19	General valuation roll	Q1: General valuation Roll and System Automated statements Q4: Supplemen tary valuation roll	Certified valuation roll for 2013-17	Implement ed 2019-2023 general valuation roll and supplemen tary roll produce and advertised	Date Objection s/ appeals Final Valuation roll	R200,000.00	R200,000.00	General Valuation Roll	N/A	N/A	Operational	Implement 2019-23 general valuation roll by 01 July 2019 and Produce and advertise supplementa ry roll by 30 June 2020	Certified general valuation roll implemen ted on 01 July 2019	N/A	N/A	Produce and Advertise the supplementa ry roll by 30 June 2020
										Quarterly Cash flow						R200,000.00	R50,000.00	N/A	N/A	R150,000.00

	IDP REFERENCE	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
49.	P2G0309.03	Municipal Financial Viability and Management	Revenue and Expenditure Management	W1,20,19,26	Billing of Accounts and postage of monthly statements	Monthly age analysis and monthly billing statements	7000 accounts	Number of accounts billed and posting done	Number and Date	R35,000.00	R35,000.00	Mailing of Statement	N/A	N/A	Operational	Billing done by end of the month and Posting of 7000 account Statements by the 15th of each month by 30 June 2019.	Billing done by end of the month and Posting of 7000 account statements by the 15th of each month	Billing done by end of the month and Posting of 7000 account statements by the 15th of each month	Billing done by end of the month and Posting of 7000 account statements by the 15th of each month	Billing done by end of the month and Posting of 7000 account statements by the 15th of each month
										Quarterly Cash flow						R35,000.00	R8,750.00	R8,750.00	R8,750.00	R8,750.00
50.	P2G0308.17	Municipal Financial Viability and	Revenue and Expenditure	N/A	Payment of creditors	Q1-Q4: Invoice Register; Monthly Payment registers	% compliance with MFMA requirements	Percentage of invoices paid within 30 days from date of receipt	% Number Date	N/A	N/A	N/A	N/A	N/A	Operational	80% Payment of invoices done within 30 days on receipt of invoice	80% Payment of invoices done within 30 days on receipt of invoice	80% Payment of invoices done within 30 days on receipt of invoice	80% Payment of invoices done within 30 days on receipt of invoice	80% Payment of invoices done within 30 days on receipt of invoice

	IDP REFERENCE	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
										Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
51.	P2G0308.24	Municipal Financial Viability and Management	Revenue and Expenditure Management	N/A	Adherence to municipal council policy and MFMA	Q4: Tabled tariff of charges and proof of submission	Submitted tariff of charges to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.	Tariffs set 30 days before the start of the new financial year and submitted to Council, National and Provincial Treasury	Tabled tariff of charges date	N/A	N/A	N/A	N/A	N/A	operational	Submit the tariff setting 30 days before the start of the new financial year to Council; National and Provincial Treasury.	N/A	N/A	N/A	Submit the tariff setting 30 days before the start of the new financial year to Council, National and Provincial Treasury.
										Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A

	IDP REFERENCE	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
52.	P2G0308.19	Municipal Financial Viability and Management	Supply Chain Management	N/A	One approved Procurement Plan.	Q1: Approved Procurement Plan	2017/2019 Approved procurement plan	Approved Procurement Plan by the set date	1 Approved Procurement Plan	N/A	N/A	N/A	N/A	N/A	N/A	One approved 2019/2020 Procurement Plan by 30 June 2020	N/A	N/A	N/A	Approval of 2019/2020 procurement plan by the Accounting Officer
										Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
53.	P2G0308.22	Municipal Financial Viability and Management	Supply Chain Management	N/A	Acquisition Management	Q1, Q2, Q3 & Q4: 3 Awarded bids, Awarded Quotations, and Deviation	Awarded bids, Deviation Register, Reports on Regulation 32 bids for	Percentage of procurements done through normal procurement procedures	Percentage date	N/A	N/A	N/A	N/A	N/A	N/A	90% of procurement done through normal procurement procedures by 30 June 2020	90% of procurement done through normal procurement procedures	90% of procurement done through normal procurement procedures	90% of procurement done through normal procurement procedures	90% of procurement done through normal procurement procedures

	IDP REFERENCE	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
					Registers, Reports on					Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
54.	P2G0308.17	Municipal Financial Viability and Management	Legal Services	N/A	Drafting and vetting of contracts	Q1: Drafted and Vetted Q2: Drafted and Vetted Q3: Drafted and Vetted Q4: Drafted and Vetted	Contracts and lease agreements and procurement plan are in place	Percentage of drafted and Vetted contracts	Percentage Date	N/A	N/A	N/A	N/A	N/A	N/A	100% drafting and vetting of contracts by 30 June 2020.	100% drafted and vetted contracts	100% drafted and vetted contracts	100% drafted and vetted contracts	100% drafted and vetted contracts
										Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
55.	P2G0308.11	Municipal Financial Viability and Management	Internal Audit Services	N/A	mSCOA compliance and implementation	Q1: Checklist Q2: Checklist Q3: Checklist Q4: Checklist	4 mSCOA checklists and 2 reports compiled in FY 2017/18	Number of mSCOA internal monitoring checklists compiled	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Compile (4) quarterly mSCOA internal monitoring checklists by 30 June 2019	Compile (1) Internal monitoring checklist on mSCOA Implementation and Compliance	Compile (1) Internal monitoring checklist on mSCOA Implementation and Compliance	Compile (1) Internal monitoring checklist on mSCOA Implementation and Compliance	Compile (1) Internal monitoring checklist on mSCOA Implementation and Compliance

	IDP REFERENCE	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (Jul – Sep)	Q2 (Oct – Dec)	Q3 (Jan – Mar)	Q4 (Apr – Jun)
										Quarterly cash flow						N/A	N/A	N/A	N/A	N/A
56.	P2G3010.01	Municipal Financial Viability and Management	Internal Audit Services	N/A	IT Audit	Q1: Reports Q2: Reports Q3: Reports Q4: Reports	Annual Audit Plan and IT audit cycles	Number of IT Audit reports conducted	Number date	R 600,000.0	R 259,000.0	Accounting &	N/A	N/A	CRR	Conduct 2 IT Audits by 30th June 2019	IT Application Controls review	Follow up reports	IT General Controls review	Follow up reports
										Quarterly cash flow						R 259,000.00	R150,000.00	R9,000.00	R90,000.00	R 10,000.00
57.	P2G0308.16	Municipal Financial Viability and Management	Supply Chain Management	N/A	Acquisition Management	Q1, Q2, Q3 & Q4: Closing Registers, Appointment letter	Awarded bids, Deviation Register, Reports on Regulation 32 bids for 2017/18 FY	Number of days for awarding of bids from closing date	Number and Date	N/A	N/A	N/A	N/A	N/A	N/A	Award bids within 80 days from closing date by 30 June 2020	Award bids within 80 days from closing date	Award bids within 80 days from closing date	Award bids within 80 days from closing date	Award bids within 80 days from closing date
										Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A

KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
58.	P2G0308.09	Good Governance and	Budget Planning and Investments	N/A	Adherence to municipal council policy and MFMA	Q4: Agenda, reports and attendance registers	Budget Community Outreach held on 16 – 20 April 2019	Budget community outreach held	Number Date	R200,000.00	R200,000.00		N/A	N/A	CRR	Hold one Budget Community Outreach by 30 April 2020	N/A	N/A	N/A	Hold one Budget Community Outreach
										Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
59.	P6G10025.02	Good Governance and Public Participation	Public Participation & Education	All wards	Monitoring the functionality of War-rooms in 26 wards	Q1, Q2, Q3 & Q4 Monitoring Tool, Reports & attendance registers	26 War-rooms established and launched in 2017/18	Number of Reports on Monitoring of the functionality of War-rooms in 26 Wards Compiled and submitted to council	Number Date	R300,000.00	R100,000.00	Ward Committee, MIGRATION, CDW, WSA	N/A	N/A	CRR	Compile 4 Quarterly reports on Monitoring of the functionality of War-rooms in 26 Wards and submit to Council by 30 June 2020	Compile one (1) quarterly Report on the monitoring of the functionality of the War-rooms per ward	Compile one (1) quarterly Report on the monitoring of the functionality of the War-rooms per ward	Compile one (1) quarterly Report on the monitoring of the functionality of the War-rooms per ward	Compile one (1) quarterly Report on the monitoring of the functionality of the War-rooms per ward
										Quarterly Cash flow						R100,000.00	R25,000.00	R25,000.00	R25,000.00	R25,000.00

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
60.	P6G10025.03	Good Governance and Public Education	Public Participation & Public Education	All wards	Monitoring the functionality of ward committees	Q1, Q2, Q3 & Q4: Monitoring Tool, reports & attendance registers	Inducted 26 Ward Committees by 2017/18	Number of report on Monitoring of the functionality of Ward Committees in 26 wards Compiled and submitted to council	Number Date	R200,000.00	R100,000.00	Publication Of Ward Committee Portfolio	N/A	N/A	CRR	Compile 4 Quarterly report on Monitoring of the functionality of Ward Committees in 26 wards and submit to council by 30 June 2020	Compile one (1) quarterly Report on the monitoring of the functionality of the Ward Committees per ward	Compile one (1) quarterly Report on the monitoring of the functionality of the Ward Committees per ward	Compile one (1) quarterly Report on the monitoring of the functionality of the Ward Committees per ward	Compile one (1) quarterly Report on the monitoring of the functionality of the Ward Committees per ward
										Quarterly Cash flow						R100,000.00	R25,000.00	R25,000.00	R25,000.00	R25,000.00
61.	P6G10025.05	Good Governance and Public Education	Public Participation & Public Education	All wards	Management of Presidential Hotline Referrals	Q1, Q2, Q3, Q4: System Complaints Report Sheet	100% Presidential hotline complaints received in 2017/18 Processed and closed	Percentage of received Presidential Hotline Complaints processed and closed	Percentage Date	N/A	N/A	N/A	N/A	N/A	N/A	Process and Close 100% received Presidential Hotline Complaints by 30 June 2020	100% of received Presidential Hotline Complaints processed and closed	100% of received Presidential Hotline Complaints processed and closed	100% of received Presidential Hotline Complaints processed and closed	100% of received Presidential Hotline Complaints processed and closed
										Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
62.	P6G10025.07	Good Governance and Public Education	Public Participation & Public Education	All wards	Establishment of local public	Q1: Concept document	Ward portfolio committee workshop	Number of Local Public Participation Forum established	Number Date	R200,000.00	R100,000.00	Publication Of Ward	N/A	N/A	CRR	Establish 1 Local Public Participation	Development of the concept document	N/A	N/A	Establish 1 Local Public Participation Forum

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
					participation forum	Q2: Establishment of local participation fora	held in 2017/18									forum by 30 June 2020				
										Quarterly Cash flow						R100,000.00	N/A	N/A	N/A	R100,000.00
63.	P6G10O25.08	Good Governance and Public Participation	Public Participation & Public Education	All Wards	Coordinate Public Education Sessions on Municipal and Government Programmes	Q1, Q2, Q3 & Q4: attendance register & Reports	Joint CBP done in 26 Wards in 2017/18	12 Public Education Sessions conducted	Number	R300,000.00	R100,000.00	Ward Committee, Migration, Cdw, Wsa	N/A	N/A	OWN	Coordination of 12 Public Education Sessions on Municipal and Government Programmes by 30 June 2020	Coordination of Three (3) Public Education Sessions on Municipal and Government Programmes	Coordination of Three (3) Public Education Sessions on Municipal and Government Programmes	Coordination of Three (3) Public Education Sessions on Municipal and Government Programmes	Coordination of Three (3) Public Education Sessions on Municipal and Government Programmes
										Quarterly Cash flow						R100,000.00	R25,000.00	R25,000.00	R25,000.00	R25,000.00
64.	P6G09O22.0	Good Governance	Human Resource	N/A	Online Employment Equity Reporting to	Q3: Screen Shot (Proof of online submission	Employment Equity Report for the	Employment Equity report submitted online	Date	N/A	N/A	N/A	N/A	N/A	N/A	Submit online Employment Equity report by 15	N/A.	Collection of information in respect of EE report for	Online submission of the Employment Equity	N/A.

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
					Department of Labour (DoL)	of EE report to DoL).	year ended Sep 2017 submitted on 20 Dec 2017.									January 2019.		2017/2019 period.	Report to the Department of Labour.	
										Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
65.	P5G08O19.19	Good Governance and Public	Human Resource Management		ICT Strategy development	Q2: Appointment letter Q4: Council Resolution	None	Number ICT Strategic Plans developed and adopted	Number Date	R 600,000.00	R 600,000.00	ICT strategy & master system plan	N/A	N/A	CRR	Develop and adopt two (2) new ICT Strategic Plans (ICT Strategy and Systems Master Plan) by 30 June 2020.	N/A	Appointment of the Service Provider	N/A	Adoption of ICT Strategy and Systems Master Plans by council
										Quarterly cash flow						R600,000.00	N/A	N/A	N/A	R600,000.00
66.	P6G09O21.07	Good	IDP	N/A	Development and approval of the 2019/2020	Q1: advert and council Resolution, Public notices, attendance	2017/2022 IDP document in place	Adopted 2019/2020 IDP adopted	Date	R1,335,000.00	R 1,320,000.00	Catering services, venue	N/A	N/A	OPEX	Development of 2019/2020 IDP Review by 30 June 2020	Preparation of the 2019/20 IDP/Budget process	Develop 2019/20 draft situational analysis report	Table draft situational analyses report to council	

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
					IDP review	registers, reports Q2: advert, Public notices, attendance registers, report Q3: advert and council Resolution, Public notices, attendance registers, reports; Draft IDP Q4: advert and council Resolution, Public notices, attendance registers; Adopted IDP											plan by 31 July 2019		Hold Strategic Planning Session	Sitting of 4 th IDP representative forum & steering committee meetings
																	Sitting of 1 st IDP representative forum & steering committee meetings		Sitting of 3 rd IDP representative forum & steering committee meetings	
																	Conduct workshop for IDP representative forum members on roles and responsibilities	Sitting of 2 nd IDP representative forum & steering committee meetings	Conduct Key-issues alignment workshop	
																	Conduct IDP community outreach		Table the 2019/2020 Draft IDP to Council	Adoption of the IDP document

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
										Quarterly cash flow						R1,294,000.00	R300,000.00	R20,000.00	R900,000.00	R4,000.00
67.	P6G9O23.03	Good Governance and Public	Legal Services <i>Local Services</i>	ALL	Obtain title deeds for municipal properties	Q1: Appointment letter Q2: Proof of Application Q3: 20 Title deeds	Title deeds not in place	Number of Title Deeds obtained	Number date	R 6,000,000.00	R100,000.00	Legal fees	N/A	N/A	CRR	Obtain 20 title Deeds for Municipal Properties by 30 June 2020.	Appointment of a conveyancer by 30 Sept. 2019	Processing of application for 20 title deeds by 31 Dec. 2019	N/A	Obtain 20 title deeds for municipal properties from service provider by 30 June 2020.
										Quarterly cash flow						R100,000.00	N/A	N/A	R100,000.00	N/A
68.	P6G9O23.04	Good Governance and Public	Legal Services	ALL	Review and drafting of by-laws	Q1: by-laws Q2: Council resolution Q3:Advert Q4:Council Resolution	Adopted By-laws in place	Number of By-laws drafted and reviewed	Number and date	R100,000.00	R50,000.00	Printing , publications & books	N/A	N/A	CCR	Draft and review 2 by-laws by 30 June 2020.	Draft and review 2 by-laws	N/A	Submission of reviewed and drafted bylaws to Council for pre- adoption 31 January 2019. Conduct public participation by 31 March 2020.	N/A

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
										Quarterly cash flow						R50,000.00	N/A	N/A	N/A	R50,000.00
69.	P6G09O24.03	Good Governance and Public	Legal Services	ALL	Gazetting of By-laws	Q4: Provincial gazette number	23 gazetted by-laws in 2016/2017 FY	Number of by-laws gazette	Number date	R100,000.00	R50,000.00	Printing , publications & books	N/A	N/A	CCR	Gazette 3 by-laws (<i>Creditor Control and Debt Collection, Waste Management and Liquor Trading By-law</i>) by 30 June 2020.	N/A	N/A	Procurement process and appointment of publishers by 31 March 2020.	N/A
										Quarterly cash flow						R50,000.00	N/A	R50,000.00	N/A	N/A
70.	P6G09O24.04	Good Governance and	Audit Internal Services	ALL	Institute and defend municipal legal matters.	Q1, Q2, Q3 & Q4: 3 MTM progress report	External referral of litigation matters	Percentage of municipal legal matters instituted and defended	Percentage date	R6,000,000.00	R5,900,000.00	Legal Fees	N/A	N/A	CCR	Institute and defend 100% of municipal legal matters by 30 June 2020	100% of municipal legal matters defended and instituted	100% of municipal legal matters defended and instituted	100% of municipal legal matters defended and instituted	100% of municipal legal matters defended and instituted
										Quarterly cash flow						R5,900,000.00	R1,475,000.00	R1,475,000.00	R1,475,000.00	R1,475,000.00

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
71.	P6G09021.35	Good Governance	Legal Services	N/A	Audit Action Plan (Audit Improvement Plan)	Q1: N/A Q2: Report Q3: Report Q4: Report	Audit Improvement Plan	Number of Audit Action Plan reviewed	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	3 Reviews of audit improvement plan by 30 June 2020	N/A	Compilation of an auditor general findings and management action plans.	Audit improvement plan review and a report.	Audit improvement plan review and a report.
										Quarterly cash flow						N/A	N/A	N/A	N/A	N/A
72.	P6G09021.16	Good Governance	Internal Audit Services	N/A	Audit committee sittings	Q1: Audit Package Q2: Audit Package Q3: Audit Package Q4: Audit Package	6 Audit committee sittings set in the 2017/2019 financial year.	Number of audit committee meetings held	Number Date	R 300,000.00	R 220,000.00	Audit committee	N/A	N/A	CRR	Hold 4 audit committee meetings by 30 June 2020.	N/A	N/A	Hold 2 audit committee meetings by 31 March 2020.	Hold 2 audit committee meetings.
										Quarterly cash flow						R220,000.00	R55,000.00	R55,000.00	R55,000.00	R55,000.00
73.	P6G09021.17	Good Governance and	Internal Audit Services	N/A	Disciplinary Board sittings	Q1: Reports Q2: Reports Q3: Reports Q4: Reports	Approved terms of reference, SOP and appointed members by council.	Number of disciplinary board meetings held	Number Date	R 300,000.00	R 80,000.00	Audit committee	N/A	N/A	CRR	Hold 4 disciplinary board meetings by 30 June 2020.	N/A	N/A	Hold 2 disciplinary board meetings by 31 March 2020.	Hold 2 disciplinary board meetings.
										Quarterly cash flow						R80,000.00	R20,000.00	R20,000.00	R20,000.00	R20,000.00
74.	P6G09021.36	Good Governance	Internal Audit Services	N/A	Interim Financial Statements	Q3: Reports	1 set of Interim financial statement	Interim financial statements reviewed	Date	R 300,000.00	R 50,000.00	Accounting &	N/A	N/A	CRR	Review of interim financial statements	N/A	N/A	Review of interim financial statements	N/A

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
							s 2019/2019 audited.									by 30 June 2020			by 31 March 2020.	
										Quarterly cash flow						R50,000.00	N/A	N/A	R50,000.00	N/A
75.	P6G09O21.37	Good Governance and Internal Audit Services		N/A	Annual Financial Statements	Q1: Report	1 set of Annual financial statements 2017/2019	Annual Financial Statement reviewed	Date	R 300 000.00	R 50,000.00	Accounting & auditing	N/A	N/A	CRR	Review of annual financial statements by 31 st August 2019	Review annual financial statements by 31 August 2019.	N/A	N/A	N/A
										Quarterly cash flow						R 50,00.00	R50,000.00	N/A	N/A	N/A
76.	P6G09O21.22 + P6G09O21.29	Good Governance and Public	Monitoring, Evaluation, Risk and Council Support	N/A	Approval of the 2019/19 Revised SDBIP + Risk Register and approval of the Municipal 2019/2020	Q1: Q2: Q3: CR No. for REVISED 2019/2020 SDBIP Q4:	SDBIP and Revised SDBIP approved by Mayor for 2016/17 & 2017/18 FYs	Approved Revised SDBIP	Date	R500,000	R500,000	Yes – Accommodation SEGMENT	N/A	N/A	N/A	2019/19 Revised SDBIP Approved by 31/01/19 AND 2019/2020 SDBIP approved by Council by 31/05/19	N/A	N/A	<ul style="list-style-type: none"> 1 x Workshops held for Managers (January 2019 {10 to 11/01/19}) Adoption of the 	<ul style="list-style-type: none"> 1 x Workshop (3 days) (14, 20 Feb, 1 Mar) held for Managers on Development

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
					SDBIP + Risk Register														2019/2019 Revised SDBIP by Council by 31/01/19 • Development and distribution of template for 2019/2020 SDBIP by Council 31/01/19 • Draft 2019/2020 SDBIP adopted by Council by	of 2019/2020 SDBIP by 31/03/19 • Adoption of the 2019/2020 SDBIP by 31/05/19

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
																			31/03/19	
										Quarterly cash flow						N/A	N/A	N/A	N/A	N/A
77.	P6G09021.23 + P6G09021.30 + P6G09021.24	Good Governance and Public Participation	Monitoring, Evaluation, Risk and Council Support		Compilation and Approval of 1 x 2017/2019 & 3 x 2019/2019 Quarterly SDBIP + Risk Performance Reports <i>Adoption of the 2019/2019 Mid-year Performance Report</i>	Q1: CR for Q4 (2017/18) Q2: CR for Q1 (2019/19) Q3: CR for Q2 (Mid-year) (2019/19) Q4: CR for Q3: (2019/19)	4 quarterly reports adopted in 2016/17 FY 2017/18 <u>Mid-year</u> Performance report adopted by council – CR273/29/01/2019	Number of quarterly/mid-year reports adopted	Number and Date	N/A	N/A	N/A	N/A	N/A	N/A	Four (4) Quarterly/Mid-year PERFORMANCE reports adopted by council by 30 June 2020	2017/18 Quarter 4 Performance Report adopted by Council by 31/7/18	2019/2019 Quarter 1 Performance Report adopted by Council by 31/10/18	2019/2019 Quarter 2/MID-YEAR Performance Report adopted by Council by 31/01/19	2019/2019 Quarter 3 Performance Report adopted by Council by 30/4/19
										Quarterly cash flow						N/A	N/A	N/A	N/A	N/A

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
78.	P6G09O21.25	Good Governance and Public Participation	Monitoring, Evaluation, Risk and Council Support		Table the DRAFT 2017/2019 Annual Report to Council Make public the report for comments , and submit to AG, PT, Prov. i.t.o MFMA 127 (2) (5)	Q1: Q2: Q3:CR, Advert Q4:	2016/17 Annual Report submitted to Council	Submitted Annual Performance Report to Council	Date	N/A	N/A	N/A	N/A	N/A	N/A	Table DRAFT 2017/2019 Annual Report to Council by 31 January 2019	Prepare DRAFT 2017/2019 Annual Report and gather information from all departments by 30 Sept. 2019	Prepare DRAFT 2017/2019 Annual Report and gather information from all departments by 31 Dec. 2019.	DRAFT 2017/2019 Annual Report tabled at Council by 31 January 2019 and publicize notice for public comment by 31 March 2020.	N/A
										Quarterly cash flow						N/A	N/A	N/A	N/A	N/A
79.	P6G09O21.25	Good Governance and Public Participation	Monitoring, Evaluation, Risk and Council Support		Table the <u>FINAL</u> DRAFT 2017/2019 Annual Report to Council i.t.o MFMA 121 (1)	Q1: Q2: Q3:CR Q4:	2016/17 Annual Report submitted to Council	Submitted Annual Report to Council	Date	N/A	N/A	N/A	N/A	N/A	N/A	Table <u>FINAL</u> DRAFT 2017/2019 Annual Report to Council by 31 March 2020	Prepare DRAFT 2017/2019 Annual Report and gather information from all departments by 30 Sept. 2019	Prepare DRAFT 2017/2019 Annual Report and gather information from all departments by 30 Sept. 2019	DRAFT 2017/2019 Annual Report tabled at Council by 31 MARCH 2020	N/A

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
										Quarterly cash flow						N/A	N/A	N/A	N/A	N/A
80.	P6G09O21.25	Good Governance and Public Participation	Monitoring, Evaluation, Risk and Council Support		Submission of 2017/2019 Annual Performance Report to the AG	Q1: Acknowledgement from AG Q2: Q3: Q4:	2017/18 Annual Performance Report submitted to the Auditor General - SA	Submitted Annual Performance Report to AG	Date	N/A	N/A	N/A	N/A	N/A	N/A	2017/18 Annual Performance Report submitted to AG by 31/08/18	<ul style="list-style-type: none"> Binding and Printing of 2017/2019 AR by 31/07/18 Submission of the AR with the AP R to AG by 31/08/19 	N/A	N/A	N/A

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
										Quarterly cash flow						N/A	N/A	N/A	N/A	N/A
81.	P6G10025.09	Good Governance and Public Participation	Communications & Special Programmes Unit (SPU)	ALL N/A	Review and implementation of communication plan	Q1: Adopted communication plan	2017 to 22 Approved Communications Strategy	Communications plan reviewed	Date Number	R80,000.00	R4,000.00	Catering services	N/A	N/A	CRR	Review and implement one (1) 2019 2019 Communication plan by 30 September 2019.	Review and adopt Communications plan	Implementation of the Communication plan	Host 1 Local Communicator's Forum session by 29 March 2019	Host 1 Local Communicator's Forum session by 29 March 2019 Establish 1 media partnership by 28 June 2019 Print 1 edition of municipality newsletter by 28 June 2019 Install 4 street pole advertising boards by 28 June 2019 Organise and promote

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
																				state of the municipality address
										Quarterly cash flow						R4,000.00	R4,000.00	N/A	N/A	N/A
82.	P6G10025.11	Good Governance and Communications & Social Programmes	ALL	N/A	Functional Intergovernmental Relations forum meetings	Q1-Q4: Invitations, Agenda, Attendance register, signed minutes	4 IGR Forum meetings held in 2017/18 FY	Number of Intergovernmental Relations forum meetings held	Number and Date	R80,000.00	R16,000.00	Catering services	N/A	N/A	CRR	Host 4 Intergovernmental Relations forum meetings by 30 June 2020	Host 1 Intergovernmental Relations forum meetings	Host 1 Intergovernmental Relations forum meetings	Host 1 Intergovernmental Relations forum meetings	Host 1 Intergovernmental Relations forum meetings
										Quarterly cash flow						R16,000.00	R4,000.00	R4,000.00	R4,000.00	R4,000.00
83.	P6G10026	Good Governance and Communications & Social Programmes	ALL	N/A	Reviewal and implementation of designated	Q2: Adopted designated groups strategy	2012 to 2017 Designated Groups strategy	Designated Groups strategy reviewed	Date Number	R1500.000	SPU activities	N/A	CRR	CRR	Review and implement One (1) 2019 /19 Designated groups	N/A	Review and adopt Designated Groups strategy	Host 2019 matric awards ceremony 29 March 2019	Coordinate 1 children's month session by 28 June 2019	

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
					groups strategy											strategy by 31 December 2019.			Register 25 students from Matatiele at institutions of higher learning by 29 March 2019 Conduct awareness campaign on Alzheimer's by 29 March 2019 Enroll 5 PWDs for skills development programme by 29 March 2019 Host One Local AIDS Council meeting by 29 March 2019	Coordinate 1 youth month activity by 28 June 2019 Coordination of mother's day celebration by 31 May 2019 Host One Local AIDS Council meeting by 28 June 2019
										Quarterly cash flow						R1, 500.000	N/A	N/A	R1, 500. 000	N/A

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
84.	P6G9O21.01	Good Governance and Public Participation	ALL UNITS	N/A	Review of BYLWAS, TOR , policies, plans, FRAMEWORKS, Charters and Standard Operating Procedures	Q3: Depart, Council Strat Plan Programme reflecting the reviewal Q4: Copy of Council resolution.	29 Approved HR policies, One Plan, & 12 Standard Operating Procedures are in Place	Number of approved Policies, BYLWAS, TOR , plans Frameworks, Charters and Standard Operating Procedure reviewed	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Review of 4 BYLWAS, 12 TORs, 103 policies, 9 Plans, 2 Frameworks, 3 Charters and 59 Standard Operating Procedures by 31 MAY 2019. HRM - 33 policies, 2 Plans, & 10 SOPs ICT - (9) policies, four (4) plans and six (6) SOPs	N/A	N/A	Presentations of the reviewed BYLWAS, TOR , policies, Plans, Frameworks, Charters & Standard Operating Procedures at the Departmental and Annual Strategic Planning workshop.	Presentations of the reviewed BYLWAS, TOR , policies, Plans, frameworks, charters and Standard Operating Procedures to the municipal governance structures.

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
							approved in 2017/18 FY													
							Dev. Plan – policies, bylaws and SOPs in place									Dev. Plan – 4 policies, 2 by-laws and 6 SOPs				
							EDP – LED - Policies reviewed in 2015/16 FY and By-laws reviewed in 2017/18									EDP: LED – 2 policies, 2 bylaws				
							SCM – Approved , existing policies and SOPs									SCM – 3 Policies, 1 SOP				

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
						for 17/18														
						Revenue & Expenditure - Existing approved policies for 2016/17										Revenue & Expenditure – 10 budget related policies				
						Environment & Waste - Existing approved policies in place										Environment & Waste – 2 policies				
						Public safety - Existing										Public Safety – 10 policies, 10 SOPs				
						M,E, Risk & CS - 2 Frameworks, 2 Policies and 1 SOP in place										M,E, Risk & CS - 2 Frameworks, 2 Policies {PMS & Risk}, 1 Charter, 2 Risk Plans, 11 TORs and 3 SOPs				

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
							IA – 1 PLAN, 3 SOPs, 2 Charters in place									IA - 2 Charters, 1 Audit Plan, 1 Audit, Strategy, 1 TOR and 4 SOPs				
							BUDGET PLANNING AND FINANCIAL REPORTING - Submitted and reviewed policies to National Treasury									BUDGET PLANNING AND FINANCIAL REPORTING - 5 policies and 1 SOP				
							Public participation - 8									Public participation - 10				

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
							policies reviewed in 2017/18 FY.								Policies and 4 SOPs					
							Comm. & SPU – Existing Plans and policies in place								Comm. & SPU – 7 Policies {Youth, Children, Elderly, Gender, HIV, People with disability, Communications], 6 SOPS					
							IDP – Existing SOP in place								IDP – 1 SOP					
							P,O&M – Existing Policies and SOPs in place								P,O&M – 2 Policies and 2 SOPs					
							Electricity Unit – Existing Policies								Electricity Unit – 1 Policy and 1 SOPs					

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
							and SOPs in place													
							Building Control – Existing Policies and SOPs in place										Building Control – 2 Policies and 2 SOPs			
							Human Settlement – Existing Policies and SOPs in place										Human Settlement – 2 Policies and 2 SOPs			
85.	P6G09021.20	GOOD GOVERNANCE AND	Monitoring, Evaluation, Risk and Council Support	ALL	Section 56 Managers Performance Agreements and Plans signed and submitted to CoGTA EC by 30 August 2019.	Q1: Signed receipt confirmation letter from COGTA EC	2019/2019 Agreements and Plans submitted to CoGTA EC by 31 August 2019	Date by which Agreements and Plans submitted	Date	N/A	N/A	N/A	N/A	N/A	N/A	Facilitate the process of signing of the performance plans of Section 56 Managers	Submission of 2019/2020 Section 56 Managers Performance Agreements and Plans signed and submitted to CoGTA EC by 30 August 2019.	N/A	N/A	N/A

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX. SEGMENT DESC	CAPEX. SEGMENT DESC	REV. SEGMENT DESC	FUNDING SOURCE	ANNUAL TARGET	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)	Q3 (Jan, Feb, March)	Q4 (April, May, June)
86.	P2G0309.02	MUNICIPAL FINANCIAL VIABILITY AND	BTO: Revenue and Expenditure Management	19, 20	Smart metering	Q1-Q4: Progress report from Service provider and 3 monthly monitoring reports	Non Smart Meters installed in the Matatiele area where electricity is supplied by the municipality.	Number of meters Replaced and report compiled by set date.	Number Date	R 3,500,000.00	R3,500,000.00	Smart Metering	N/A	N/A	OPEX AND CAPEX	Replace 1000 non-smart meters and compile 12 monthly reports on monitoring smart metering by 30 June 2019	Replace 250 meters and 3 monthly monitoring reports submitted for each month	Replace 250 meters and 3 monthly monitoring reports submitted for each month	Replace 250 meters and 3 monthly monitoring reports submitted for each month	Replace 250 meters and 3 monthly monitoring reports submitted for each month
																R3,500,000.00	R875,000.00	R875,000.00	R875,000.00	R875,000.00

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
87.	P4G06O15.01, P4G06O15.01 & P4G06O15.02	Spatial Rationale	Development Planning	19,26	Planning & Survey - Matatiele and Cedarville Middle Income and Commercial township establishments (complan)	Q1:N/A Q2: Application to MPT Q3: Proof of submission Q4: Gazetted township register	Approved SG diagrams by MPT	Township Register opened and gazetted by set date.	Township Register Date	R600,000.00	R600,000.00	Contracted Services	N/A	N/A	CRR	Open (develop) and gazette Township Register for Matatiele and Cedarville by 30 June 2020	(1) Appointment of a service provider - traffic study Cedarville commercial development, (2) submission of Conditions of Establishment (COE) to Conveyancer for opening township register with deeds office (3) Gazetting of township register by 30 September 2019	(1) Undertaking of a traffic study (Cedarville commercial) and finalization of the report to Municipal Planning Tribunal (2) Surveying of layout plans by a land surveyor by 31 December 2019	Opening a township register by 31 March 2020	Approval of the layout plans by Municipal Planning Tribunal and Gazetting of township register by 30 June 2020

	IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
										ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
										Quarterly cash flow						R800,000.00	N/A	R200,000.00	R400,000.00	R200,000.00
88.	P4G06O15.04	Spatial Rationale	DEVELOPMENT PLANNING	19, 20, 26	Closure and rezoning of open spaces, Surveying of 20 Municipal land Parcels in ward 19,20 and 26 for disposal	Q1: N/A Q2: Survey diagrams Q3: Survey diagrams Q4: proof of submission	50 approved Surveyor General (SG) Diagrams	Number of land parcels surveyed and submitted for approval by set date	Number date	R580,000.00	R580,000.00	Contracted Services	N/A	N/A	CRR	Closure and rezoning of 16 open spaces and Surveying of 20 municipal land parcels for disposal and submission to Surveyor General for approval by 30 June 2020	Closure and re-surveying of 16 open spaces by 30 September 2019	Closure and resurveying of 16 open spaces by 31 December 2019 AND Surveying of 15 municipal land parcels by 31 March 2020	Resurveying of land parcels (illegal allocations/encroachments) by 31 March 2020	Submission of SG Diagrams to SG Office for Approval by 30 June 2020
																R580,000.00	R150,000.00	R150,000.00	R150,000.00	R130,000.00
89.	P4G06O15.04	Spatial Rationale	DEVELOPMENT PLANNING	1	Maluti Land Donation and Tenure Upgrade	Q1: report Q2:report Q3: proof of submission to Deeds office Q4: report	Maluti Land Donation and Tenure Upgrade Committee is	Hectares of land donated and number of title deeds issued by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Maluti Land Donation and Tenure Upgrade project completed by 30 June 2020	N/A (awaiting donation processes)	Appointment of a service provider by 31 December 2019	(1) Surveying and resurveying of erven, (where necessary	Facilitating issuing of proper titles by 30 June 2020

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2019/19 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
						established											physical aspects analysis By December, 2019) by 31 March 2020, (2) property and township registration (conveyancing) at Deeds Office by 31 March 2020	
									Operational						R400,000.00	N/A	R100,000.00	R250,000.00	R50,000.00

5. MONTHLY PROJECTIONS OF OPERATING, CAPITAL EXPENDITURE AND REVENUE FOR EACH VOTE

MONTHLY CASH FLOWS	Budget Year 2019/19												Medium Term Revenue and Expenditure Framework		
R thousand	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2019/19	Budget Year +1 2019/20	Budget Year +2 2020/21
<u>Cash Receipts By Source</u>															

Revenue By Source	2,968	2,968	2,968	2,968	2,968	2,968	2,968	2,968	2,968	2,968	2,968	2,968	35,612	37,393	39,263
Property rates	4,330	4,330	4,330	4,330	4,330	4,330	4,330	4,330	4,330	4,330	4,330	4,330	51,957	54,554	57,282
Service charges - electricity revenue	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Service charges - water revenue	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Service charges - sanitation revenue	822	822	822	822	822	822	822	822	822	822	822	822	9,860	10,353	10,870
Service charges - refuse revenue	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Service charges - other	142	142	142	142	142	142	142	142	142	142	142	142	1,700	1,785	1,874
Rental of facilities and equipment	742	742	742	742	742	742	742	742	742	742	742	742	8,901	9,346	9,813
Interest earned - external investments	497	497	497	497	497	497	497	497	497	497	497	497	5,967	6,265	6,578
Interest earned - outstanding debtors	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Dividends received	194	194	194	194	194	194	194	194	194	194	194	194	2,331	2,447	2,569
Fines, penalties and forfeits	321	321	321	321	321	321	321	321	321	321	321	321	3,849	4,039	4,241
Licences and permits	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Transfer receipts - operational	17,962	17,962	17,962	17,962	17,962	17,962	17,962	17,962	17,962	17,962	17,962	17,962	215,541	234,222	252,591
Transfers and subsidies	158	158	158	158	158	158	158	158	158	158	158	158	1,897	1,992	2,091
Cash Receipts by Source	28,135	28,135	28,135	28,135	28,135	28,135	28,135	28,135	28,135	28,135	28,135	28,135	337,614	362,396	387,174
Other Cash Flows by Source															
Transfer receipts - capital	8,203	8,203	8,203	8,203	8,203	8,203	8,203	8,203	8,203	8,203	8,203	8,203	98,436	104,364	106,930
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District) & Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)	3,637	3,637	3,637	3,637	3,637	3,637	3,637	3,637	3,637	3,637	3,637	3,637	43,647	45,000	45,000

Receipts															
Receipts												—			
Short term loans												—			
Borrowing long term/refinancing												—			
Proceeds on disposal of PPE												—			
Decrease (Increase) in non-current debtors												—			
Decrease (increase) other non-current receivables												—			
Total Cash Receipts by Source	39,975	39,975	39,975	39,975	39,975	39,975	39,975	39,975	39,975	39,975	39,975	39,975	479,696	511,760	539,104
Cash Payments by Type															
Employee related costs	9,528	9,528	9,528	9,528	9,528	9,528	9,528	9,528	9,528	9,528	9,528	9,528	114,330	120,047	126,049
Remuneration of councillors	1,686	1,686	1,686	1,686	1,686	1,686	1,686	1,686	1,686	1,686	1,686	1,686	20,227	21,239	22,301
Finance charges	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Bulk purchases - Electricity	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	42,000	44,100	46,305
Bulk purchases - Water & Sewer	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Other materials	522	522	522	522	522	522	522	522	522	522	522	522	6,258	6,571	6,900
Contracted services	6,899	6,899	6,899	6,899	6,899	6,899	6,899	6,899	6,899	6,899	6,899	6,899	82,792	86,931	91,278
Transfers and grants - other municipalities	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Transfers and grants - other	13	13	13	13	13	13	13	13	13	13	13	13	150	158	165
Other expenditure	4,276	4,276	4,276	4,276	4,276	4,276	4,276	4,276	4,276	4,276	4,276	4,276	51,307	53,872	56,566
Cash Payments by Type	26,422	26,422	26,422	26,422	26,422	26,422	26,422	26,422	26,422	26,422	26,422	26,422	317,064	332,918	349,564
Other Cash Flows/Payments by Type															
Payments	11,840	11,840	11,840	11,840	11,840	11,840	11,840	11,840	11,840	11,840	11,840	11,840	142,082	149,364	151,930
Payments												—	—	—	—

Other Cash Flows/Payments													—	—	—	—
Total Cash Payments by Type	38,262	38,262	38,262	38,262	38,262	38,262	38,262	38,262	38,262	38,262	38,262	38,262	38,262	459,147	482,281	501,493
NET INCREASE/(DECREASE) IN CASH HELD	1,712	1,712	1,712	1,712	1,712	1,712	1,712	1,712	1,712	1,712	1,712	1,712	1,712	20,550	29,478	37,611
Cash/cash equivalents at the month/year begin:	7,625	9,338	11,050	12,763	14,475	16,188	17,900	19,613	21,325	23,038	24,750	26,463	7,625	28,175	57,653	
Cash/cash equivalents at the month/year end:	9,338	11,050	12,763	14,475	16,188	17,900	19,613	21,325	23,038	24,750	26,463	28,175	28,175	57,653	95,264	

6. THREE-YEAR DETAILED CAPITAL WORKS PLAN

IDP REFERENCE	OBJECTIVE	ANNUAL TARGET	PROJECT NAME	WARD	BUDGET		
					2019/2019	2019/2020	2020/2021
P1G01O2.01.1	<u>O2.</u> To Improve the provision basic services to rural and urban communities in the municipality	95% construction of T13- Zwelitsha access road completed by 30 June 2020	Construction of 3 KM T13-Zwelitsha Access Road	6	R1,976,196.00	R2,866,693.00	R0.00
P1G01O2.01.2	<u>O2.</u> To Improve the provision basic services to rural and urban communities in the municipality	95% construction of Epiphany access road completed by 30 June 2020	Construction of 8.6 Km Epiphany Access Road	22	R3,170,212.00	R4,114,036.00	R0.00
P1G01O2.01.3	<u>O2.</u> To Improve the provision basic services to rural and urban communities in the municipality	95% Construction of Nomgavu access road completed by 30 June 2020	Construction of 4 Km Nomgavu Access Road(Mnyamaneni)	18	R2,195,983.00	R 189,644.00	R0.00
P1G01O2.01.4	<u>O2.</u> To Improve the provision basic services to rural and urban communities in the municipality	100% construction of Bustula via Taung access road completed by 30 June 2020	Construction of 2.5 Km Butsula via Taung to Pre-School Access Road	6	R276,563.00	-	R0.00
P1G01O2.01.5	<u>O2.</u> To Improve the provision basic services to rural and urban communities in the municipality	100% Construction of Vikinduku access road completed by 30 June 2020	Construction of 4 Km Vikinduku Access Road	5	R379,713.00	-	R0.00
P1G01O2.01.6	<u>O2.</u> To Improve the provision basic services to rural and urban communities in the municipality	100% construction of Ngcwengane-Bomvini access road completed by 30 June 2020	Construction of 2.5 Km Ngcwengane- Bomvini Access Road (requires EIA)	7	R289,427.00	-	R0.00
P1G01O2.01.7	<u>O2.</u> To Improve the provision basic services to rural and urban communities in the municipality	100% construction of Gudlintaba access road	Construction of 3.2 Km Gudlintaba Access Road	9	R327,843.00	-	R0.00

IDP REFERENC E	OBJECTIVE	ANNUAL TARGET	PROJECT NAME	WARD	BUDGET		
					2019/2019	2019/2020	2020/2021
		completed by 30 June 2020					
P1G0102.01.8	<u>Q2.</u> To Improve the provision basic services to rural and urban communities in the municipality	100% Construction Sijoka access road competed by 30 June 2020	Construction of 6.5 Km Sijoka Access Road	10	R467,280.00	-	R0.00
P1G103.01	<u>Q3.</u> To improve access to sports and recreational facilities in rural and urban areas within the municipality	95% construction of Matatiele sport Centre completed by 30 June 2020	Construction of 6400m2 Matatiele Sport Centre	20	R8,000,000.00	R8,000,000.00	R0.00
P1G103.02	<u>Q3.</u> improve access to sports facilities in rural and urban areas in the municipality by 2022	95% Construction of Cedarville Sport Centre completed by 30 June 2020	Construction of 6400m2 Cedarville Sport Centre	26	R11,200,001.00	R2,799,999.00	R0.00
P1G102.02.1	<u>Q2.</u> To Improve the provision basic services to rural and urban communities in the municipality	95% construction of Mountain View Internal Streets completed by 30 June 2020	Construction of 2km Mountain View Internal Streets in Ward 20.	20	R2,100,000.00	-	R0.00
P1G102.02.2	<u>Q2.</u> To Improve the provision basic services to rural and urban communities in the municipality	70% construction of Matatiele CBD Internal Streets–Phase 2 completed by 30 June 2020	Construction of a.5,1 Km Matatiele CBD Internal Streets -Phase 2 in Ward 19	19	R10,069,385.00	R10,000,000.00	R0.00
P1G0102.02.1	<u>Q5.</u> To maintain municipal infrastructure and public amenities	80% Construction of Ngcwengane Bridge completed by 30 June 2020	Construction of 14m Ngcwengane Bridge	7	R2,500 000.00	R3,100,000.00	

IDP REFERENC E	OBJECTIVE	ANNUAL TARGET	PROJECT NAME	WARD	BUDGET		
					2019/2019	2019/2020	2020/2021
P1G01O2.02.2	<u>O5.</u> To maintain municipal infrastructure and public amenities	80% Construction of Freystata Bridge completed by 30 June 2020	Construction of 26M Freystata Bridge requires EIA)	15	R2,520,000.00	R3,000,000.00	Nil
P1G01O2.02.3	<u>O5.</u> To maintain municipal infrastructure and public amenities	80% Construction of Nomgavu Bridge completed by 30 June 2020	Construction of 24m Nomgavu Bridge	18	R3,088,894.00	R2,000,000.00	Nil
P1G01O2.04	<u>O2.</u> To Improve the provision basic services to rural and urban communities in the municipality	Source funding from CoGTA for Cedarville Internal Streets Phase 3 by 30 June 2020	Planning for a 5Km Cedarville Internal Streets –Phase 3	26	R500,000.00	R12,000,000.00	Nil
	<u>O2.</u> To Improve the provision basic services to rural and urban communities in the municipality	Source funding from CoGTA for Maluti Internal streets- Phase 4 by 30 June 2020	Planning for 5 Km of Maluti Internal Streets – Phase 4	1	R500,000.00	R17,000,000.00	Nil
	<u>O2.</u> To Improve the provision basic services to rural and urban communities in the municipality	Source funding from CoGTA for Khoapa to Maluti Clinic Walkways by 30 June 2020	Planning for Khoapa to Maluti Clinic walkways	6	R500,000.00	R3,975,000.00	Nil
	<u>O5.</u> To maintain municipal infrastructure and public amenities	Source of funding from CoGTA for Mahangu bridge by 30 June 2020	Planning for a 22m Mahangu Bridge	9	R500,000.00	R3,000,000	Nil
P1G01O2.05	<u>O2.</u> To Improve the provision basic services to rural and urban communities in the municipality	Install 300m of concrete storm water pipes by 30 June 2020	Installation of 300m of Concrete storm water in Maluti, Cedarville and Matatiele	26, 19, 20,01	Nil	Nil	Nil

IDP REFERENC E	OBJECTIVE	ANNUAL TARGET	PROJECT NAME	WARD	BUDGET		
					2019/2019	2019/2020	2020/2021
P1G0102.06	<u>O2.</u> To Improve the provision basic services to rural and urban communities in the municipality	Patch 60000m ² of potholes by 30 June 2020	600m ² of Potholes in Matatiele CBD, Maluti and Cedarville	26, 19, 20,01	Nil	Nil	Nil
P1G0102.07	<u>O2.</u> To Improve the provision basic services to rural and urban communities in the municipality	Install 2000m of kerbing and channelling by 30 June 2020	2000m of Kerbing and Channelling in ward 1, 19,20 and 26	26, 19, 20,01	Nil	Nil	Nil
P1G0102.08	<u>O2.</u> To Improve the provision basic services to rural and urban communities in the municipality	3000m of drains excavations by 30 June 2019	3000m of Drainage excavations in Maluti, Cedarville and Matatiele	26, 19, 20,01	Nil	Nil	Nil
P1G0102.09	<u>O2.</u> To Improve the provision basic services to rural and urban communities in the municipality	Patch 9000m ² of verge tarring by 30 June 2020	900m ² Verge tarring in Matatiele, Maluti, and Cedarville towns	26, 19, 20,01	Nil	Nil	Nil
P1G102.01.19	<u>O2.</u> To Improve the provision basic services to rural and urban communities in the municipality	Procure materials for maintenance activities by 30 June 2020	Acquisition of maintenance materials for Matatiele, Maluti and Cedarville	26, 19, 20,01	R2,500 00.00	Nil	Nil
P1G0102.10.1	<u>O2.</u> To Improve the provision basic services to rural and urban communities in the municipality	Maintain and rehabilitate 1.5 Km of Linotsing access road by 30 September 2019	Maintenance and rehabilitation of 1,5 Km Linosting access road	24	Nil	Nil	Nil
P1G0102.10.2	<u>O2.</u> To Improve the provision basic services to rural and urban communities in the municipality	Maintain and rehabilitate 4.2 Km of Magonqolweni access road by 30 December 2019	Maintenance and rehabilitation of 4.2 Km Magonqolweni access road	10	Nil	Nil	Nil
P1G0102.10.3	<u>O2.</u> To Improve the provision basic services to rural and urban communities in the municipality	Maintain and rehabilitate 2.6 KMs of Thotaneng access road by 30 December 2019	Maintenance and rehabilitation of a 2.6 Kms Thotaneng access road	11	Nil	Nil	Nil

IDP REFERENCE	OBJECTIVE	ANNUAL TARGET	PROJECT NAME	WARD	BUDGET		
					2019/2019	2019/2020	2020/2021
P1G0102.10.4	Q2. To Improve the provision basic services to rural and urban communities in the municipality	Maintain and rehabilitate 3.2 KMs of Mangopeng access road by 30 June 2020	Maintenance and rehabilitation of 3.2 KM'S mangopeng access road	14	Nil	Nil	Nil
P1G0105.04	Q5. To maintain municipal infrastructure and public amenities	Maintain and rehabilitate 10m of Mafube Culvert Bridge by 30 June 2020	Maintenance and rehabilitation of a 10m Mafube Culvert Bridge	7	R255,000.00	Nil	Nil
P1G0105.05	Q5. To maintain municipal infrastructure and public amenities	Maintain and rehabilitate 15m of Sekutlong bridge by 30 June 2020	Maintenance and rehabilitation of a 15m Sekutlong Bridge	23	R255,000.00	Nil	Nil
P1G0102.01	Q2. To Improve the provision basic services to rural and urban communities in the municipality	100% Construction of Msukeni access road completed by 30 June 2020	Construction of Msukeni Access Road	21	R0	R3,000,000.00	R1,000,000.00
P5G08019.01	O20. To provide a healthy, safe, secure and productive work environment	Provide 55 Staff members with necessary protective uniform by 30 June 2020	Acquisition of protective clothing for POMU staff	N/A	R500,000.00	Nil	Nil
	O8. To ensure full compliance with legislative requirements of MFMA, MPRA and financial relevant regulations and national treasury guides and reforms to improve financial management and its viability.	Release final retention for Sijoka access road by 30 June 2020	Construction of 6.5 Km Sijoka AR	10	R467,280.00	Nil	Ni
	O8. To ensure full compliance with legislative requirements of MFMA, MPRA and financial relevant regulations and national	To release final retention for Lagrange Pedestrian bridge by 30 June 2020	Construction of a 30m Lagrange Pedestrian Bridge	07	R101,560.00	Nil	Nil

IDP REFERENC E	OBJECTIVE	ANNUAL TARGET	PROJECT NAME	WARD	BUDGET		
					2019/2019	2019/2020	2020/2021
	treasury guides and reforms to improve financial management and its viability.						
ELECTRICITY UNIT							
P1G0102.13.1	<u>Q2.</u> To improve the provision basic services to rural and urban communities in the municipality.	Connect 371 households in Tsitsong & Khohlong with access to a basic level of electricity by 30 June 2019	Rural Connection of 371 households in (Tsitsong & Khohlong)	3,4	R7,790,000.00	Nil	Nil
P1G0102.13.2	<u>Q2.</u> To improve the provision basic services to rural and urban communities in the municipality.	Connect 293 households in Mohapi with access to a basic level of electricity by 30 June 2019	Rural Connection of 290 households in (Mohapi)	13	R6,090,000.00	Nil	Nil
P1G0102.13.3	<u>Q2.</u> To improve the provision basic services to rural and urban communities in the municipality.	Rural Connection of 236 households in (Pamlaville phase 2)	Connect 236 households in (Pamlaville phase 2) with access to a basic level of electricity by 30 June 2019	05	R4,956,000.00	Nil	Nil
P1G0102.13.4	<u>Q2.</u> To improve the provision basic services to rural and urban communities in the municipality.	Connect 140 households in Nkungwini with access to a basic level of electricity by 30 June 2019	Rural Connection of 140 households in (Nkungwini)	18	R2,940,000.00	Nil	Nil
P1G0102.13.5	<u>Q2.</u> To improve the provision basic services to rural and urban communities in the municipality.	Connect 354 households in Goxe & Kwa Matiase A with access to a basic level of electricity by 30 June 2019	Rural Connection of 354 households in (Goxe & Kwa Matiase A)	05,09	R7,434,000.00	Nil	Nil

IDP REFERENC E	OBJECTIVE	ANNUAL TARGET	PROJECT NAME	WARD	BUDGET		
					2019/2019	2019/2020	2020/2021
P1G0102.13.6	<u>O2.</u> To improve the provision basic services to rural and urban communities in the municipality.	Connect 107 households in Black Diamond with access to a basic level of electricity by 30 June 2019	Rural Connection of 107 households in (Black Diamond)	26	R2,247,000.00	Nil	Nil
P1G0102.13.7	<u>O2.</u> To improve the provision basic services to rural and urban communities in the municipality.	Connect 462 households in Mateleng & Nice-field with access to a basic level of electricity by 30 June 2019	Rural Connection of 462 households in (Mateleng & Nice-field)	14	R9,702,000.00	Nil	Nil
P1G0105.06	<u>O5.</u> To maintain municipal infrastructure and public amenities	Replace 3 Mini sub in and 1 Ring main unit in Ward 19 and 20 by 30 June 2020	Replacement of mini sub (Mountain View – 500KVa),(Cash Build - 500KVa), (Sentech – 200 KVA) & (1 x ring main unit at swimming pool).	19,20	R2,300,000.00	Nil	Nil
P10G105.07	<u>O5.</u> To maintain municipal infrastructure and public amenities	Install 55 new Street Lights along main street and west streetlights in town in by 30 June 2020	Installation of 55 new street lights in Matatiele CBD	19	R3,000,000.00	Nil	Nil
P1G0105.08	<u>O5.</u> To maintain municipal infrastructure and public amenities	Install 6 High Masts lights in Ward 1 & 20 by 30 June 2020	Installation of High Mast lights (2 x Area C),(1 x Njongweville) and (3 x Maluti Township)	1,20	R3,000,000.00	Nil	Nil
P1G10201.8	<u>O2.</u> To improve the provision basic services to rural and urban communities in the municipality.	Install 45 Christmas lights on Main Street by 30 November 2019	Christmas light		R150,000.00	Nil	Nil

7. CONCLUSION

The SDBIP is a key management, implementation and monitoring tool, which provides operational content to the end-of-year service delivery targets, set in the municipal budget and IDP.

Together with the OPMS it determines the performance agreements for the municipal manager, General Managers and Middle Managers and, whose performance can then be monitored through section 71 reports, and evaluated through the Midyear Performance Reports and the Annual Report (AR) process.